

**SOUTHEAST MISSOURI REGIONAL PLANNING AND
ECONOMIC DEVELOPMENT COMMISSION**

**Monthly Meeting Minutes
May 24, 2016**

The regular monthly meeting of the Southeast Missouri Regional Planning and Economic Development Commission was called to order by Chairman Patrick Mullins at 2:00 p.m., on Tuesday, May 24, 2016, in the Commission's meeting room at 1 West St. Joseph Street in Perryville, Missouri.

ATTENDEES

Patrick Mullins	Chairman	SEMO RPC
	Associate Commissioner	St. Francois County
John Singleton	Vice-Chairman	SEMO RPC
	Designated Representative	Madison County
Patrick Heaps	Treasurer	SEMO RPC
	Associate Commissioner	Perry County
Garry Nelson	Secretary	SEMO RPC
	Presiding Commissioner	Ste. Genevieve County
Robert "Bob" Mooney	Presiding Commissioner	Madison County
Travis Elfrink	Presiding Commissioner	Bollinger County
Don England	Chairman	Village of Oak Ridge
Van Robinson	CEO	Citizens Electric Corp.
Jerome Gaines	Mayor	City of Marble Hill
Martin Toma	City Administrator	City of Ste. Genevieve
Don James	City Administrator	City of Marble Hill
Alan Williams	Administrative Assistant	City of Bismarck
Stephen Williams	Representative of Minority People	City of Cape Girardeau
Erica Bogenpohl	Designated Representative	City of Jackson
Scott Sattler	Executive Director	Perry County Economic Development
		Senator Roy Blunt
Caroline Yielding	Representative	SEMO RPC
Chauncy Buchheit	Executive Director	SEMO RPC
David Grimes	Deputy Director	SEMO RPC
Drew Christian	Director of Planning	SEMO RPC
Stan Balsman	GIS Director/Coordinator	SEMO RPC
Jeremy Tanz	GIS/IT Specialist	SEMO RPC
Ron Steele	Economic Development Planner	SEMO RPC
Becca Pecaut	Executive Assistant	SEMO RPC

Following the Pledge of Allegiance, Chairman Mullins asked for a motion to approve the agenda. Mr. England moved to approve the agenda; Commissioner Heaps seconded the motion; motion carried.

Following introductions, the Chairman requested approval of the **minutes** of the April 26, 2016 meeting. Commissioner Nelson moved the minutes be approved as presented; Mr. England seconded the motion; motion carried.

The **Treasurer's report** as of May 15, 2016 was provided to the membership prior to the meeting. Commissioner Heaps moved the financial statements be approved as presented; Mr. England seconded the motion; motion carried.

PUBLIC NOTICE

Southeast Missouri State University Department, Cape Girardeau, Mo is applying for a grant for **creating access to Science and Technology** in the amount of \$618,220.00.

BUSINESS

Mr. Buchheit reported that 99.9% of **Fiscal Year 2016 dues** have been paid. **Fiscal Year 2017 dues** statements will be sent out the first week of June and will become payable July 1, 2016.

Mr. Buchheit reported on the **Revolving Loan Fund (RLF) Program**. He stated there is approximately \$250,000 that is available for lending for gap financing.

Mr. Buchheit stated the FY14 budget at this time for **Region E Homeland Security (HSOCE)** is 92% drawn down, the 2014 second round is 97% drawn down. These funds are anticipated to be drawn down by the August 31, 2016 deadline. The FY15 is 46% drawn down at this time, but expects some activity in the next several months, as the mobile hospital is on order. FY15 deadline is August 31, 2017. FY16 Peer Review of the 2016 applications will be held on Thursday May 26, 2016.

Mr. Buchheit reported on Our Missouri Waters, stating there will be a meeting on May 25, 2016 at 3:30 p.m. at the Jackson City Hall meeting room. The Contract with DNR was granted a one quarter extension with the contract now ending August 31, 2016. He added that the next few months will be focused on honing in on a few issues in the watershed and developing a rough draft of a 'Healthy Watershed Plan'.

Mr. Grimes reported on the status of EPA regulations regarding ground-level ozone. Mr. Grimes stated an exceedance occurred and he traced back the air from the last three days before the exceedance and found we were getting bad Chicago and St. Louis air. He added that we are still comfortably under the critical value number and there isn't much more we can do.

Mr. Buchheit updated on the activities of the Certified Development Company, S&B Business Finance Corporation, stating there will be an annual meeting on June 1, 2016. He added it will be a quick call in meeting and hope to keep all board members in place.

Mr. Buchheit stated that we have a new Designated Representative for Marble Hill. Mayor Jerome Gaines introduced himself as well as the City Administrator of Marble Hill; Don James. Mr. Gaines stated either himself or Mr. James would be in attendance for future meetings.

Mr. Toma reported on the National Park Service News Release, stating the National Park Services (NPS) has released the final Ste. Genevieve Resource Study, after nine years. He stated with the assistance of the local and state governments, scholars, nonprofit organizations and community members; NPS has produced a comprehensive evaluation of historic resources in and around the City of Ste. Genevieve to determine whether they meet the criteria for inclusion in the Nation Park System. To be considered eligible for designation as a new unit of the System, an area must be nationally significant, suitable to be added to the System, feasible to manage, and have a need for direct NPS management. Mr. Toma stated that the study finds that the Ste. Genevieve historic district meets the criteria for national significance and suitability and that certain resources with the district are feasible to manage as a unit and would benefit from direct NPS management.

Mr. Balsman and Mr. Tanz gave a presentation on the SEMO GIS website.

STAFF REPORTS

Mr. Christian stated the TAC applications for the transportation alternative programs are due in October and will be up for review in November. He added that applications need to be detailed with as much information as possible as some of the criteria will have changes.

Mr. Grimes stated that the certified site application for City of Farmington Industrial Park had been submitted and we received great feedback. Mr. Grimes stated if counties have industrial sites they want certified to let us know if they would like our assistance.

OTHER BUSINESS

The next meeting will be a combined June and July meeting scheduled for Tuesday, July 26, 2016 at 2:00 p.m. at the SEMO Regional Planning Commission, Perryville, Missouri.

Commissioner Nelson moved the meeting be adjourned; Mr. England seconded the motion; motion carried. The meeting was adjourned at 3:00 p.m.

Respectfully submitted,

Garry Nelson
Secretary

Patrick Mullins
Chairman

Rebecca Pecaut
Executive Assistant