

**SOUTHEAST MISSOURI REGIONAL PLANNING AND  
ECONOMIC DEVELOPMENT COMMISSION**

**Annual Meeting Minutes  
September 27, 2016**

The annual meeting of the Southeast Missouri Regional Planning and Economic Development Commission was called to order by Chairman Patrick Mullins, on Tuesday, September 27, 2016 in the Main Hall of the American Legion at 310 North Jackson Street in Perryville, Missouri.

**ATTENDEES**

Patrick Mullins	Chairman	SEMO RPC
	Associate Commissioner	St. Francois County
Nicole Mullins	Guest	
John Singleton	Vice Chairman	SEMO RPC
	Designated Representative	Madison County
Gayla Singleton	Guest	
Garry Nelson	Secretary	SEMO RPC
	Presiding Commissioner	Ste. Genevieve County
Marcia Nelson	Guest	
Patrick Heaps	Treasurer	SEMO RPC
	Associate Commissioner	Perry County
Cindi Heaps	Guest	
Don England	Chairman	Oak Ridge
Fran England	Guest	
Robert "Bob" Mooney	Presiding Commissioner	Madison County
Donal Firebaugh	County Clerk	Madison County
Carl Leuckel	Presiding Commissioner	Perry County
Mona Leuckel	Guest	
Harold Gallaher	Presiding Commissioner	St. Francois County
Jim Sutterer	Associate Commissioner	Perry County
Velma Sutterer	Guest	
Travis Elfrink	Presiding Commissioner	Bollinger County
Theresa Elfrink	Guest	
Norman Lucas	Former Staff	SEMO RPC
		Park Hills
Glenna Lucas	Guest	
Randy Bahr	Associate Commissioner	Ste. Genevieve County
Martha Bahr	Guest	
Joe Gettinger	Associate Commissioner	Ste. Genevieve County
Jeanie Gettinger	Guest	
Clint Tracy	Presiding Commissioner	Cape Girardeau County
Dennis Bovey	Guest	St. Mary
Charlie Skelton	Original Board Member	SEMO RPC
Carrie Skelton	Guest	
Van Robinson	CEO	Citizens Electric Corporation
Jim Eaton	City Administrator	City of Bonne Terre
Carol Eaton	Guest	
Don James	City Administrator	City of Marble Hill
Troy Wilson	Guest	
Ruth Wilson	Guest	
Tom Ludwig	Attorney	Ludwig & Boner
Joanie Robinson	Former Staff	SEMO RPC

Frank Robinson	Guest	
Jerome Gaines	Mayor	City of Marble Hill
Dwain Hahs	Mayor	City of Jackson
Dustin Winick	Mayor	Leadington
Dustin McKinney	Police Chief	Leadington Police Department
Leslie Herbst	Representative	Jason Smith's Office
Donna Hickman	Representative	Jason Smith's Office
John Mehner	President	Cape Girardeau Chamber
Jared Kutz	County Clerk	Perry County
Bethany Kutz	Guest	
Crystal Jones	Director	Institute for Regional Innovation and Entrepreneurship
Jay Lottes	Guest	Perryville
Paula Lottes	Guest	Perryville
Joe Killian	Guest	MoDOT
Libby Killian	Guest	
Chris Koehler	Guest	Koehler Engineering
Stephanie Koehler	Guest	
Jackson Bostic	Regional Administrator	Division of Environmental Quality
Steve Williams	Designative Minority Representative	Cape Girardeau County
Trish Erzfeld	Tourism Director	Perryville Chamber of Commerce
Paden Grant	Watershed Community Services Coordinator	Mo. Dept of Natural Resources
Ronnie Inman	Chairman	New Bourbon Port Authority
Terry Luetkemeyer	Manager VP Government Lending	First State Community Bank
Donna Martin	Government Lending Specialist	First State Community Bank
Crystal Lyerla	Managing Editor	Republic Monitor
Matthew Lyerla	Guest	
Bonnie Macke	Guest	Gordonville
Beth Biri	Guest	Gordonville
Erica Bogenpohl	Staff Engineer	City of Jackson
Terry Bogenpohl	Guest	City of Jackson
Sandy Francis	Director of Partnership	Iron County Economic Development
Patti Adams	Guest	SEEDS
David Blalock	Executive Director	Bootheel RPC
Williard Adams	Deputy Director	Bootheel RPC
Felix Meyer	Director	Ste. Genevieve County Emergency Management
June Donze	Guest	
Chauncy Buchheit	Executive Director	SEMO RPC
Joyce Buchheit	Guest	
David P. Grimes	Deputy Director	SEMO RPC
Pam Grimes	Guest	
Ron Steele	Economic Development Planner	SEMO RPC
Margaret Yates	Grant Administrator	SEMO RPC
A. Drew Christian	Director of Planning	SEMO RPC
Randa Christian	Guest	
Leslie D Seabaugh	Regional Planner	SEMO RPC
Shawn Oster	Guest	
Stan W. Balsman	GIS Director	SEMO RPC
Debbie Balsman	Guest	
Jeremy Tanz	GIS Specialist & IT Director	SEMO RPC

Jessica Tanz	Guest	
Rebecca Pecaut	Executive Assistant	SEMO RPC
Sharon Gotto	Clerical Aide	SEMO RPC
Erica Palmer	Fiscal Officer	SEMO RPC
Brian J. Balsman	Former Staff	SEMO RPC
Nancy Balsman	Former Staff	SEMO RPC
Kathy Hall	Former staff	SEMOR RPC
Brant Hall	Guest	

Chairman Mullins introduced himself and the head table as follows: Secretary Garry Nelson and his wife Marcia; Chairman Mullin's wife Nicole; Executive Director Chauncy Buchheit and his wife Joyce; Treasurer Pat Heaps and his wife Cindi and Vice Chairman John Singleton and his wife Gayla.

Chairman Mullins asked for approval of the August 23, 2016 **minutes** which had been provided previously to the membership. Commissioner Nelson moved that the minutes be approved as presented; Mr. England seconded the motion; motion carried.

The Chairman also requested approval of the **Treasurer's reports** for the period ending September 15, 2016. Commissioner Heaps moved that the financial report be approved as presented; Commissioner Nelson seconded the motion; motion carried.

## RECOGNITIONS

Mr. Buchheit recognized individuals who had worked closely with the staff and Commission, including former Director of East Missouri Action Agency Bill Bunch, and Commissioner Pat Heaps who also served on the board for the RPC for many years as well as on the Solid Waste Management District board.

Mr. Buchheit introduced one staff member who received recognition for 5 years of service to the Commission; Fiscal Officer, Eric Palmer.

## BUSINESS

Chairman Mullins recommended that the **lease for office space** with the Southeast Missouri Council of Governments be extended for an additional year at the rate of \$18,000 per annum. Mr. England moved that the lease be extended for an additional year at the rate of \$18,000 per annum; Commissioner Nelson seconded the motion; motion carried.

Chairman Mullins stated that the Budget and Personnel Committees met and reviewed the **Proposed Budget for Operations for Fiscal Year 2017** on September 7, 2016 and recommended its adoption. Commissioner Nelson moved that the budget be adopted as presented; Commissioner Heaps seconded the motion; motion carried.

Chairman Mullins thanked everyone for coming to the meeting and for their support of the Commission in its work to improve the Southeast Missouri Region.

Mr. Buchheit also recognized Charlie Skelton who was one of the original RPC board members; Ms. Bonnie Macke; former chairman's wife; Mr. Ronnie Inman; chairman of New Bourbon Regional Port Authority; Mr. Joe Killian; MoDOT, Mr. Jackson Bostic and Mr. Paden Grant from DNR; Mr. David Blalock and Mr. Williard Adams from Bootheel Regional Planning, Ms. Crystal Jones from Southeast Missouri University, Ms. Donna Hickman and Ms. Leslie Herbst from Congressman Jason Smith's office.

Mr. Buchheit introduced former staff that were attendance this evening including; Brian Balsman, Nancy Balsman, Kathy Hall, Norman Lucas, Donna Martin and Joanie Robinson. He also introduced each current staff member and thanked them for their hard work and dedication to the Commission.

The next regular meeting of the Commission was scheduled for 2:00 p.m. on Tuesday, October 25, 2016 in the Commission's meeting room in Perryville, Missouri.

Commissioner Nelson moved that the meeting be adjourned; Mr. England seconded the motion; motion carried. The meeting was adjourned.

Respectfully submitted,

Garry Nelson  
Secretary

Patrick Mullins  
Chairman

Rebecca Pecaut  
Executive Assistant