

**SOUTHEAST MISSOURI REGIONAL PLANNING AND  
ECONOMIC DEVELOPMENT COMMISSION**

**Monthly Meeting Minutes  
January 24, 2017**

The regular monthly meeting of the Southeast Missouri Regional Planning and Economic Development Commission was called to order by Chairman Patrick Mullins at 2:00 p.m., on Tuesday, January 24, 2017 in the Commission’s meeting room at 1 West St. Joseph Street in Perryville, Missouri.

**ATTENDEES**

Patrick Mullins	Chairman	SEMO RPC
	Associate Commissioner	St. Francois County
Patrick Heaps	Treasurer	SEMO RPC
	Associate Commissioner	Perry County
Garry Nelson	Secretary	SEMO RPC
	Presiding Commissioner	Ste. Genevieve County
Randy Bahr	Associate Commissioner	Ste. Genevieve County
Joe Gettinger	Associate Commissioner	Ste. Genevieve County
Jay Wengert	Associate Commissioner	Perry County
Robert “Bob” Mooney	Presiding Commissioner	Madison County
Larry Kemp	Associate Commissioner	Madison County
Van Robinson	CEO	Citizens Electric Corp.
Don England	Chairman	Village of Oak Ridge
Martin Toma	City Administrator	City of Ste. Genevieve
Don James	City Administrator	City of Marble Hill
John Singleton	Designated Representative	Madison County, Black River Electric
Mike Hartman	Area Specialist	USDA Rural Development
Dennis Bovey	Representative	St. Mary
Chauncy Buchheit	Executive Director	SEMO RPC
David Grimes	Deputy Director	SEMO RPC
Drew Christian	Director of Planning	SEMO RPC
Ron Steele	Economic Development Planner	SEMO RPC
Stan W. Balsman	GIS Director	SEMO RPC
Erica Palmer	Fiscal Officer	SEMO RPC
Rebecca Pecaut	Executive Assistant	SEMO RPC

Following the Pledge of Allegiance, Chairman Mullins asked for a moment of silence in memory of Eugene “Gene” Archer, former Bonne Terre Mayor.

Chairman Mullins asked for a motion to amend the agenda to include a resolution for application for funding under the USDA Rural Development. Commissioner Nelson moved to amend the agenda to include the resolution for application for funding under the USDA Rural Development; Commissioner Gettinger seconded the motion; motion carried.

Chairman Mullins asked for a motion to approve the amended agenda. Mr. England moved to approve the amended agenda. Mr. Singleton seconded the motion; motion carried.

Following introductions, the Chairman requested approval of the **minutes** of the December 13, 2016 monthly meeting. Commissioner Nelson moved the minutes be approved as presented; Mr. England seconded the motion; motion carried.

The **Treasurer's reports** as of December 15, 2016 and January 15, 2017 were provided to the membership prior to the meeting. Commissioner Nelson moved the financial statements be approved as presented; Commissioner Wengert seconded the motion; motion carried.

## **BUSINESS**

Mr. Buchheit reported 96% of the **Fiscal Year 2017 dues** have been paid. He stated three members have not yet paid; Des Arc, Iron County and Delta.

Mr. Buchheit reported on the **Revolving Loan Fund (RLF) Program**. The RLF has about \$450,000 available for lending. Three applications have been received and a meeting of the RLF committee has been scheduled for Tuesday January 31, 2017.

Mr. Buchheit stated the **Region E Homeland Security (HSOCE)** handouts are in the packets and if anyone has any questions please refer them to Ms. Seabaugh and she will respond when she returns from training.

Mr. Buchheit reported on **Our Missouri Waters** stating the contract for The Whitewater Watershed is in review.

David Grimes reported on the status of EPA regulations regarding ground-level ozone. Mr. Grimes stated the air is in compliance with current EPA Ozone standards. He added that the final reports are in and the recommendations by DNR are in the hands of EPA. EPA has a year to finalize the nonattainment area designation.

Chairman Mullins asked for a motion to approve the **Southeast Missouri Economic Development District 2016 Progress Report**. Mr. England moved to approve the 2016 Progress Report. Mr. Toma seconded the motion; motion carried. Chairman Mullins asked for a motion to approve the **Affirmative Action Program** as of December 31, 2016. Commissioner Nelson moved to approve the Affirmative Action Program. Mr. Toma seconded the motion; motion carried.

Chairman Mullins requested approval for a resolution authorizing application for funding under the USDA, Rural Development for the Southeast Missouri Regional Planning Commission to apply for funding. Commissioner Nelson moved to approve the resolution authorizing application for funding. Mr. Toma seconded the motion; motion carried.

## **STAFF REPORTS**

During staff reports Ms. Margaret Yates stated the DRA applications process should begin mid February 2017. She stated they are emphasizing jobs, they have four tiers for funding, three of which are jobs. Funding is available for general infrastructure as well.

Ms. Yates stated the Community Development Block Grant (CDBG) funding cycle is open and the community facility and general infrastructure applications are due April 3, 2017.

She added that she will be attending a seminar for the CDBG labor standards on February 21, 2017.

Mr. Buchheit stated he received notice from the Missouri Department of Natural Resources (DNR) in regards to a project to assist with identifying water or sewer system needs in the Arcadia Valley in Iron County.

Mr. Grimes stated he has been working on a marketing analysis on the potential for business incubator within our region and will be in contact with representatives within the counties.

Mr. Drew Christian stated the Transportation Alternative Program (TAP) grants have been awarded and communities have been notified.

Mr. Mike Hartman, Area Specialist from USDA Rural Development stated he was the contact person for wastewater projects within the region, if there are any questions to please contact him.

The next meeting will be scheduled for Tuesday, February 28, 2017 at 2:00 p.m at the SEMO Regional Planning Commission, Perryville, Missouri.

The meeting was adjourned at 2:45 p.m.

Respectfully submitted,

Garry Nelson  
Secretary

Patrick Mullins  
Chairman

Rebecca Pecaut  
Executive Assistant