

**SOUTHEAST MISSOURI REGIONAL PLANNING AND
ECONOMIC DEVELOPMENT COMMISSION**

**Monthly Meeting Minutes
April 25, 2017**

The regular monthly meeting of the Southeast Missouri Regional Planning and Economic Development Commission was called to order by Chairman Patrick Mullins at 1:59 p.m., on Tuesday, April 25, 2017 in the Commission’s meeting room at 1 West St. Joseph Street in Perryville, Missouri.

ATTENDEES

Patrick Mullins	Chairman	SEMO RPC
	Associate Commissioner	St. Francois County
Jay Wengert	Treasurer	SEMO RPC
	Associate Commissioner	Perry County
Garry Nelson	Secretary	SEMO RPC
	Presiding Commissioner	Ste. Genevieve County
Randy Bahr	Associate Commissioner	Ste. Genevieve County
Joe Gettinger	Associate Commissioner	Ste. Genevieve County
Larry Kemp	Associate Commissioner	Madison County
Robert Mooney	Presiding Commissioner	Madison County
Travis Elfrink	Presiding Commissioner	Bollinger County
Dennis Parks	Mayor	City of Leadwood
Don England	Chairman	Village of Oak Ridge
Brent Buerck	City Administrator	City of Perryville
Don James	City Administrator	City of Marble Hill
Janet Sanders	Designative Representative	City of Jackson
Donna Martin	Government Loan Specialist	First State Community Bank
Scott Sattler	Executive Director	Perry County EDA
Stephen Williams	Representative of Minority	City of Cape Girardeau
Sandy Francis	Director of Partnership Dev.	Iron Co. Economic Partnership
Earl Parker	Alderman	City of Marble Hill
Darrell Bostic	Alderman	City of Marble Hill
Chauncy Buchheit	Executive Director	SEMO RPC
David Grimes	Deputy Director	SEMO RPC
Drew Christian	Director of Planning	SEMO RPC
Ron Steele	Economic Development Planner	SEMO RPC
Stan W. Balsman	GIS Director	SEMO RPC
Jeremy Tanz	IT/GIS Specialist	SEMO RPC
Leslie Seabaugh	Regional Planner	SEMO RPC
Margaret Yates	Grant Administrator	SEMO RPC
Erica Palmer	Fiscal Officer	SEMO RPC
Rebecca Pecaut	Executive Assistant	SEMO RPC

Following the Pledge of Allegiance, Chairman Mullins asked for a motion to approve the agenda. Mr. England moved to approve the agenda. Commissioner Bahr seconded the motion; motion carried.

Following introductions, the Chairman requested approval of the **minutes** of the March 28, 2017 monthly meeting. Mr. England moved the minutes be approved as presented; Commissioner Elfrink seconded the motion; motion carried.

The **Treasurer's reports** as of April 15, 2017 were provided to the membership prior to the meeting. Commissioner Wengert moved the financial statements be approved as presented; Mr. England seconded the motion; motion carried.

PUBLIC NOTICE

Southeast Missouri State University, Cape Girardeau, Mo. is applying for a grant for **Ronald E. McNair Post Baccalaureate Achievement Program** in the amount of \$266,600.

The Missouri Veterans Commission, Jefferson City, Mo. is applying for a grant for **Missouri State Veterans Home in Cape Girardeau, Mo.** in the amount of \$1,542,925.

BUSINESS

Mr. Buchheit reported 98% of the **Fiscal Year 2017 dues** have been paid. He stated three members have not yet paid and become delinquent; Des Arc, Iron County and Delta. FY18 Dues statements will be sent out in May.

Ms. Seabaugh reported on the **Revolving Loan Fund (RLF) Program**. She stated staff sent a semi-annual RLF report to EDA and Delta Regional Authority (DRA). The RLF has about \$150,000 available for lending.

Ms. Seabaugh stated the FY15 **Region E Homeland Security Grant (HSOCE)** is 64% drawn down, with no anticipated issues on spending the remaining funds by the August 31, 2017 deadline. The FY16 grant is 29% drawn down., with no anticipated issues in expending the funds by the August 31, 2018 deadline. The FY17 application period is now open and the deadline is 5pm on May 12, 2017. The focus this year for the application is terrorism and deployable assets. The peer review process will be voted on at the July RHSOC-E meeting. Ms. Seabaugh stated she will be available, if there are any questions with filling out the applications.

David Grimes reported on the status of **EPA regulations regarding ground-level ozone**. Mr. Grimes stated the air is in compliance with current EPA Ozone standards. He added that we are now in the season which started March 1, 2017 and runs through Halloween. He added that there will be an Environmental Air Quality meeting on Friday, April 28, 2017 at the American Legion Hall, in Perryville, Mo.

Mr. Grimes stated the Solid Waste Management District approved authorization to go out for a Grant Call. He stated that if the counties have recycling projects, applications will be available.

Mr. Christian reported on **Hazard Mitigation Plans**. He stated he is working on setting up the Madison County Plan meetings, which he hopes to hold at the Black River Electric office in Madison County. He stated he plans to have all three meetings scheduled within about two weeks apart from each other. The other plans, Iron, St. Francois, and Perry County still have a year to prepare. Mr. Christian stated SEMA has prepared a template for the plans that he will be required to use moving forward. The template is slightly different so he will be working on getting the format changed prior to beginning the other plans.

STAFF REPORTS

During staff reports Mr. Grimes encouraged members to go to the SEMORPC website to take the survey in regards to the Business Incubator.

Mr. Balsman stated he and Mr. Tanz would be attending a GIS Symposium in St. Louis on May 25, 2017 and will be doing a presentation on the Perryville tornado path.

Mr. Christian stated that he will be starting the Transit Plan. He added that he spoke with the SMTS Director about working on route feasibility for a fixed route in St. Francois County. The Director of SMTS signed the contract and is ready to move forward.

Ms. Shelly Taylor, with Congressman Jason Smith's Office in Cape Girardeau, was in attendance and handed out her contact information and stated if anyone had any issues or concerns to contact her.

The next meeting is scheduled for Tuesday, May 23, 2017 at 2:00 p.m. at the SEMO Regional Planning Commission, Perryville, Missouri.

Chairman Mullins declared the meeting adjourned at 2:17 p.m.

Respectfully submitted,

Garry Nelson
Secretary

Patrick Mullins
Chairman

Rebecca Pecaut
Executive Assistant