

**SOUTHEAST MISSOURI REGIONAL PLANNING AND  
ECONOMIC DEVELOPMENT COMMISSION**

**Annual Meeting Minutes  
September 26, 2017**

The annual meeting of the Southeast Missouri Regional Planning and Economic Development Commission was called to order by Chairman Patrick Mullins, on Tuesday, September 26, 2017 in the Main Hall of the American Legion at 310 North Jackson Street in Perryville, Missouri.

**ATTENDEES**

Patrick Mullins	Chairman	SEMO RPC
	Associate Commissioner	St. Francois County
Nicole Mullins	Guest	
John Singleton	Vice Chairman	SEMO RPC
	Designated Representative	Madison County
Gayla Singleton	Guest	
Garry Nelson	Secretary	SEMO RPC
	Presiding Commissioner	Ste. Genevieve County
Marcia Nelson	Guest	
Jay Wengert	Treasurer	SEMO RPC
	Associate Commissioner	Perry County
Don England	Chairman	Oak Ridge
Charlie Schoen	Guest	
Robert "Bob" Mooney	Presiding Commissioner	Madison County
Larry Kemp	Associate Commissioner	Madison County
Carl Leuckel	Presiding Commissioner	Perry County
Mona Leuckel	Guest	
Jim Sutterer	Associate Commissioner	Perry County
Velma Sutterer	Guest	
Norman Lucas	Economic Developer	SEMO RPC
		Park Hills
Glenna Lucas	Guest	
Charlie Herbst	Associate Commissioner	Cape Girardeau County
Paul Koepfer	Associate Commissioner	Cape Girardeau County
Ken Baer	Mayor	City of Perryville
Judy Baer	Guest	
Paul Hassler	Mayor	City of Ste. Genevieve
Mary Hassler	Guest	
Brandon Hubbard	Mayor	City of Bonne Terre
Robert Lourwood	Mayor	City of Ironton
Brent Buerck	City Administrator	City of Perryville
Jim Eaton	City Administrator	City of Bonne Terre
Dan Bryan	City Administrator	City of Desloge
Jackie Bryan	Guest	
Martin Toma	City Administrator	City of Ste. Genevieve
Scott Meyer	City Manager	City of Cape Girardeau
Al Sullivan	President	St. Francois County Industrial Development Authority
Nancy Sullivan	Guest	
Donna Hickman	Representative	Congressman Jason Smith's Office
Peter Kinder	Federal Co-Chairman	Delta Regional Authority

Tracy Prost	City Clerk	City of Perryville
Tom Prost	Guest	
Tom Guth	Ward I Alderman	City of Perryville
Nancy Guth	Guest	
Doug Martin	Ward II Alderman	City of Perryville
Lisa Martin	Guest	
David Schumer	Ward III Alderman	City of Perryville
Kathy Schumer	County Treasurer	Perry County
Frank Elpers	Attorney	Breeze, Elpers & Nyugen
Cheryl Neihart	Guest	
John Mehner	President	Cape Girardeau Chamber
Molly Hood	Deputy City Manager	City of Cape Girardeau
Crystal Jones	Director	Institute for Regional Innovation and Entrepreneurship
Denny Jones	Guest	
Scott Sattler	Executive Director	Perry County Economic Development Authority
Emily Steele	Director	Perry County Chamber of Commerce
Roy Panchot	Chairman	Revolving Loan Fund Review Committee
Carole Panchot	Guest	
Bill Jokerst	Board member	Revolving Loan Fund Review Committee
Geneva Jokerst	Guest	
Jay Lottes	Guest	Perryville
Paula Lottes	Guest	Perryville
Ronnie Inman	Chairman	New Bourbon Port Authority
Cary Harbison	Vice Chairman	SEMO Port Authority
Tom Mogelnicki	Executive Director	Cape Girardeau County Transit Authority
Karen Mogelnicki	Guest	
Felix Meyer	Director	Ste. Genevieve County Emergency Management
June Donze	Guest	
Dwayne Hackworth	Code Enforcer	City of Bonne Terre
Shawn Kay	Public Works Dept.	City of Bonne Terre
Dennis Bovey	Guest	
Charlie Skelton	Original Board Member	SEMO RPC
Carrie Skelton	Guest	
Ted Howell	Guest	
Artie Howell	Guest	
Jim Dismuke	Former Staff	
Michael Alesandrini	Guest	
Chauncy Buchheit	Executive Director	SEMO RPC
Joyce Buchheit	Guest	
David P. Grimes	Deputy Director	SEMO RPC
Pam Grimes	Guest	
Ron Steele	Economic Development Planner	SEMO RPC
Margaret Yates	Grant Administration	
Drew Christian	Director of Planning	SEMO RPC
Randa Christian	Guest	
Leslie D Seabaugh	Regional Planner	SEMO RPC
Shawn Oster	Guest	

Stan W. Balsman	GIS Director	SEMO RPC
Debbie Balsman	Guest	
Jeremy Tanz	GIS Specialist & IT Director	SEMO RPC
Jessica Tanz	Guest	
Rebecca Pecaut	Executive Assistant	SEMO RPC
Curt Pecaut	Guest	
Sharon Gotto	Clerical Aide	SEMO RPC
Wayne Gotto	Guest	

Chairman Mullins introduced himself and the head table as follows: Treasurer Jay Wengert and Vice Chairman John Singleton and his wife Gayla; Executive Director Chauncy Buchheit and his wife Joyce; DRA Federal Co-Chairman Peter Kinder; Secretary Garry Nelson and his wife Marcia; Chairman Mullin's wife Nicole.

Mr. Buchheit introduced guest speaker Federal Co Chairman Peter Kinder with Delta Regional Authority. Mr. Kinder introduced himself, and congratulated Chauncy Buchheit for his dedication to this organization and commitment to the growth of the region. He also acknowledged Mr. Ron Steele for serving 30 years at the RPC. Mr. Kinder briefly talked about what the Delta Regional Authority (DRA) does, stating in addition to serving the state of Missouri the DRA also provides economic and community development support in Alabama, Arkansas, Illinois, Kentucky, Louisiana, Mississippi and Tennessee.

Chairman Mullins asked for approval of the August 8, 2017 **minutes** which had been provided previously to the membership. Commissioner Nelson moved that the minutes be approved as presented; Commissioner Wengert seconded the motion; motion carried.

The Chairman also requested approval of the **Treasurer's reports** for the periods ending August 15 and September 15, 2017. Mr. England moved that the financial report be approved as presented; Mr. Toma seconded the motion; motion carried.

## **RECOGNITIONS**

Mr. Buchheit recognized individuals who had worked closely with the staff and Commission, Ms. Donna Hickman from Congressman Jason Smith's office; Revolving Loan Fund Review Committee (RLF) Chairman Roy Panchot, and committee member Bill Jokerst; Ms. Crystal Jones from Southeast Missouri State University; Mr. Al Sullivan with St. Francois County Industrial Authority (IDA); Mr. Ronnie Inman; Chairman of New Bourbon Regional Port Authority and Mr. Frank Elpers, Attorney for New Bourbon Port Authority; Mr. Cary Harbison with SEMO Regional Port Authority, and Charlie Skelton who was one of the original RPC board members

Mr. Buchheit introduced one staff member who received recognition for 30 years of service to the Commission; Economic Developer, Ron Steele.

## **BUSINESS**

Chairman Mullins recommended that the **lease for office space** with the Southeast Missouri Council of Governments be extended for an additional year at the rate of \$18,000 per annum. Commissioner Nelson moved that the lease be extended for an additional year at the rate of \$18,000 per annum; Commissioner Wengert seconded the motion; motion carried.

Chairman Mullins called upon Mr. Singleton to report on the Nominating committee to serve for a two-year term. Mr. Singleton stated the **Nominating Committee** met and recommended that the following individuals be elected to serve a two-year term; Patrick Mullins, Chairman, Garry Nelson, Secretary, John

Singleton, Vice Chairman, Jay Wengert, Treasurer. As well as Bollinger County Presiding Commissioner Travis Elfrink; Marble Hill Mayor Jerome Gaines; Cape Girardeau County Presiding Commissioner Clint Tracy; Cape Girardeau City Manager Scott Meyer; Ironton Presiding Commissioner Jim Scaggs; Ironton Mayor Robert Lourwood; Fredericktown Mayor Kelly Korokis; Perryville Mayor Ken Baer; Park Hills Economic Developer Norm Lucas; Ste. Genevieve Mayor Paul Hassler; East Missouri Action Agency Representative of Workforce Development Programs Kerri McCrory; Minority Representative Steve Williams; and CEO of Citizens Electric Van Robinson. Mr. Toma moved to approve the elected individuals to serve a two-year term. Mr. Lucas seconded the motion; motion carried.

Chairman Mullins stated that the Budget and Personnel Committees met on August 30, 2017 and reviewed the **Proposed Budget for Operations for Fiscal Year 2018** and recommended its adoption. Commissioner Nelson moved that the budget be adopted as presented; Mr. Singleton seconded the motion; motion carried.

Chairman Mullins recognized Chauncy Buchheit for his many years at the RPC and his upcoming retirement at the end of the year. Mr. Mullins asked the members in the audience to join in and congratulate Chauncy on his retirement and presented Mr. Buchheit with a plaque for his service.

Mr. Buchheit introduced former staff that were attendance including; Jim Dismuke and Norman Lucas. He also introduced each current staff member and thanked them for their hard work and dedication to the Commission.

The next regular meeting of the Commission was scheduled for 2:00 p.m. on Tuesday, October 24, 2017 in the Commission's meeting room in Perryville, Missouri.

Commissioner Nelson moved that the meeting be adjourned; Mr. England seconded the motion; motion carried. The meeting was adjourned.

Respectfully submitted,

Garry Nelson  
Secretary

Patrick Mullins  
Chairman

Rebecca Pecaut  
Executive Assistant