

**SOUTHEAST MISSOURI REGIONAL PLANNING AND
ECONOMIC DEVELOPMENT COMMISSION**

**Monthly Meeting Minutes
October 24, 2017**

The regular monthly meeting of the Southeast Missouri Regional Planning and Economic Development Commission was called to order by Chairman Patrick Mullins at 2:00 p.m., on Tuesday, October 24, 2017 in the Commission’s meeting room at 1 West St. Joseph Street in Perryville, Missouri.

ATTENDEES

Patrick Mullins	Chairman	SEMO RPC
	Associate Commissioner	St. Francois County
Jay Wengert	Treasurer	SEMO RPC
	Associate Commissioner	Perry County
Garry Nelson	Secretary	SEMO RPC
	Presiding Commissioner	Ste. Genevieve County
Randy Bahr	Associate Commissioner	Ste. Genevieve County
Travis Elfrink	Presiding Commissioner	Bollinger County
Bob Mooney	Presiding Commissioner	Madison County
Larry Kemp	Associate Commissioner	Madison County
Jay Wengert	Associate Commissioner	Perry County
Robert Lourwood	Mayor	City of Ironton
Van Robinson	CEO	Citizens Electric Corp.
Don England	Chairman	Village of Oak Ridge
Martin Toma	City Administrator	City of Ste. Genevieve
Doug Friend	City Administrator	City of Fredericktown
Alan Williams	Administrative Assistant	City of Bismarck
Denis Parks	Mayor	City of Leadwood
Van Robinson	CEO	Citizens Electric
John Singleton	Designated Representative	Madison County, Black River Electric
Chauncy Buchheit	Executive Director	SEMO RPC
David Grimes	Deputy Director	SEMO RPC
Drew Christian	Director of Planning	SEMO RPC
Leslie Seabaugh	Regional Planner	SEMO RPC
Ron Steele	Economic Development Planner	SEMO RPC
Stan W. Balsman	GIS Director	SEMO RPC
Jeremy Tanz	GIS/IT Specialist	SEMO RPC
Margaret Yates	Grant Administrator	SEMO RPC
Becca Pecaut	Executive Assistant	SEMO RPC

Following the Pledge of Allegiance, Chairman Mullins asked for a motion to approve the agenda. Mr. England moved to approve the agenda; Commissioner Nelson seconded the motion; motion carried.

Following introductions, the Chairman requested approval of the **minutes** of the September 26, 2017 Annual Dinner meeting. Commissioner Nelson moved the minutes be approved as presented; Commissioner Elfrink seconded the motion; motion carried.

The **Treasurer's reports** as of September 15, 2017 were provided to the membership prior to the meeting. Mr. England moved the financial statements be approved as presented; Mr. Toma seconded the motion; motion carried.

PUBLIC NOTICE

East Missouri Action Agency, Inc (EMAA), Park Hills, Mo. is applying for a grant for **Head Start**, in the amount of \$5,708,318.75.

BUSINESS

Mr. Buchheit reported 90% of the **Fiscal Year 2018 dues** have been received.

Ms. Seabaugh reported on the **Revolving Loan Fund (RLF) Program**. The RLF has about \$390,000 available for lending. Ms. Seabaugh added that she will be visiting the different banks in the community sharing information about our loan program. Funds are available for start-up, expansion, equipment, land and working capital.

Ms. Seabaugh stated the FY15 **Region E Homeland Security Grant (HSOCE)** is complete and the remaining funds in the amount of \$7.88 was sent back to the state. The FY16 grant is 41% drawn down, with no anticipated issues in expending the funds by the August 31, 2018 deadline. The FY18 funding awarded \$154,571 to cover HSOC response teams, and Cert training. She added that she had their first onsite monitoring visit Thursday June 29, 2017.

David Grimes reported on the status of **EPA regulations regarding ground-level ozone**. Mr. Grimes stated we are in compliance, as there were 0 exceedances and doesn't expect any with only 5 days left in the season. He added. He added there is an Environmental Quality meeting on Friday October 27, 2017 at 11:00 a.m.

Mr. Christian reported on the **title VI plan**, stating it's a plan stating the RPC doesn't discriminate on the basis race, color, or national origin. The plan is mainly for transit providers. He added that the RPC is not required to have a title VI plan, and if we don't have one we would under MoDOT's plan. Mr. Christian stated they he copied MoDOT's plan template that they provide and put a plan together for the Regional Planning Commission. Commissioner Nelson moved to adopt the Title VI plan. Mr. Singleton seconded the motion; motion carried.

Mr. Buchheit reported on the **Missouri Arts Council Grant Workshop**, stating there is a workshop coming up on December 2, 2017 in Cape Girardeau if anyone is interested and is looking for funding for arts projects and are not familiar with the application process. The deadline for applications for Annual grants for FY2019 is February 26, 2018.

STAFF REPORTS

During staff reports, Mr. Christian stating there is a sub-committee with the RPC that Madison, Ste. Genevieve, Perry and Iron Counties who have been working together through the Stronger Economies Together (SET) process. The USDA has completed the review process and rated it a high-quality plan. He added if you are one of those four counties who have been through the SET process check with your county commission on the SET plan and see if the activities align with the goals in the plan, you may be eligible for some additional funds. Mr. Christian added there will be a public roll out of the plan on December 9, 2017.

Mr. Balsman stated sewer mapping could soon be available on our website and can be password protected. Letters will go out to the counties who have had their sewer mapping completed.

Mr. Grimes stated for several years we have applied for brownfields inventory and this year we were turned down, but it turns out the EPA does the brownfield inventory and are looking for work. If any of the counites are interested they need to send an email to the RPC.

Ms. Pecaut stated there will be a retirement open house for Chauncy on December 12, 2017 immediately following the monthly RPC meeting. The open house will be from 3:00-6:00p.m. and invitations will go out early November.

Ms. Yates stated the DRA grant funding cycle has ended, 9 applications were turned in and 3 applications were funded.

In other business Mr. England stated volunteers from the Village of Oak Ridge came together on September 23, 2017 and had a city-wide clean-up and cleaned up some real eye sores around the Village. He stated how pleased he was to see so many volunteers/homeowners willing to come up and clean up the Village. He added another cleanup will be scheduled for sometime in early spring.

Mr. Mooney stated there will be a TAC meeting on November 8, 2017 at 11:30a.m.

The next meeting will be scheduled for Tuesday, December 12, 2017 at 2:00 p.m. at the SEMO Regional Planning Commission, Perryville, Missouri.

Commissioner Nelson moved the meeting be adjourned; Commissioner Bahr seconded the motion; motion carried. The meeting was adjourned at 2:29 p.m.

Respectfully submitted,

Garry Nelson
Secretary

Patrick Mullins
Chairman

Rebecca Pecaut
Executive Assistant