

**SOUTHEAST MISSOURI REGIONAL PLANNING AND
ECONOMIC DEVELOPMENT COMMISSION**

**Monthly Meeting Minutes
March 27, 2018**

The regular monthly meeting of the Southeast Missouri Regional Planning and Economic Development Commission was called to order by Chairman Patrick Mullins at 2:00 p.m., on Tuesday, March 27, 2018 in the Commission's meeting room at 1 West St. Joseph Street in Perryville, Missouri.

ATTENDEES

Patrick Mullins	Chairman	SEMO RPC
	Associate Commissioner	St. Francois County
Jay Wengert	Treasurer	SEMO RPC
	Associate Commissioner	Perry County
Garry Nelson	Secretary	SEMO RPC
	Presiding Commissioner	Ste. Genevieve County
Randy Bahr	Associate Commissioner	Ste. Genevieve County
Travis Elfrink	Presiding Commissioner	Bollinger County
Bob Mooney	Presiding Commissioner	Madison County
Larry Kemp	Associate Commissioner	Madison County
Robert Lourwood	Mayor	City of Ironton
Martin Toma	City Administrator	City of Ste. Genevieve
Alan Williams	Administrative Assistant	City of Bismarck
Steve Williams	Designated Representative	City of Cape Girardeau
Scott Sattler	Executive Director	Perry County Economic Development Authority
Donna Martin	Government Loan Specialist	First State Community Bank
Van Robinson	CEO	Citizens Electric
John Singleton	Designated Representative	Black River Electric
Barry Horst	Executive Director	SEMO RPC
David Grimes	Deputy Director	SEMO RPC
Drew Christian	Director of Planning	SEMO RPC
Leslie Seabaugh	Regional Planner	SEMO RPC
Ron Steele	Economic Development Planner	SEMO RPC
Stan W. Balsman	GIS Director	SEMO RPC
Jeremy Tanz	GIS/IT Specialist	SEMO RPC
Margaret Yates	Grant Administrator	SEMO RPC
Erica Palmer	Fiscal Officer	SEMO RPC
Becca Pecaut	Executive Assistant	SEMO RPC

Following the Pledge of Allegiance, Chairman Mullins asked for a motion to accept the agenda. Commissioner Elfrink moved to approve the agenda; Commissioner Wengert seconded the motion; motion carried.

Following introductions, the Chairman requested approval of the **minutes** of the February 27, 2018 monthly meeting. Mr. Robinson moved the minutes be approved as presented; Commissioner Bahr seconded the motion; motion carried.

The **Treasurer's reports** as of February 15, 2018 were provided to the membership prior to the meeting. Commissioner Wengert moved the financial statements be approved as presented; Commissioner Elfrink seconded the motion; motion carried.

BUSINESS

Mr. Horst reported 97% of the **Fiscal Year 2018 dues** have been received.

Ms. Seabaugh reported on the **Revolving Loan Fund (RLF) Program**. The RLF has about \$300,000 available for lending.

Ms. Seabaugh stated the FY16 **Region E Homeland Security Grant (HSOCE)** is 47% drawn down, with no anticipated issues in expending the funds by the August 31, 2018 deadline. FY17 is 10% drawn down as there are not many expenditures at this time. She added on March 30, 2018 there will be an application workshop for the FY18.

Mr. Grimes reported on the status of **EPA regulations regarding ground-level ozone**. Mr. Grimes stated we are one month into ozone season, air is good!

Mr. Grimes reported on the Volkswagon Settlement Fund, stating the draft plan has been prepared but not yet submitted.

Chairman Mullins requested approval for a resolution authorizing application for funding under the Delta Regional Authority State Economic Development Assistance Program. Mr. Toma moved to approve the resolution. Mr. Singleton seconded the motion; motion carried.

Chairman Mullins requested approval for a resolution authorizing application for funding under the USDA- Rural development rural energy assistant program. Commissioner Elfrink moved to approve the resolution. Commissioner Wengert seconded the motion; motion carried.

Ms. Yates reported on the **Delta Regional Authority (DRA) Funding Cycle**, stating the DRA has opened their funding cycle as of March 1, 2018 and it will be open through June 29, 2018. Applications will be awarded in September 2018.

Mr. Christian reported on the **Transportation Advisory Council (TAC) Bylaws**, stating he made changes to the Bylaws from the previous meeting. The revisions state the TAC will have representatives from 3 counties; the Presiding Commissioner, an elected official from anywhere in the county, and an elected official from a municipality. The RPC would nominate 4 at large members representing other transportation concerns and the nominees would be approved by the TAC. Chairman Mullins suggested the Bylaws be sent to the TAC members for their input. Mr. Christian stated he would send it out to the TAC membership and request their input.

STAFF REPORTS

During staff reports, Ms. Yates reported that she has been receiving calls on how to get fire equipment funded. She added that gently used fire equipment can be through a program through the Department of Conservation for little to no cost.

Ms. Pecaut stated all scholarship applications have been turned in and will be reviewed by the Scholarship Committee after this meeting. She added that applications were received from 6 of our 7 counties, so we will be able to award six \$500 scholarships this year.

Mr. Tanz stated he received a call about a small business start-up in the Arnold area and was looking through our GIS data to possibly relocate their business further south and couldn't find data for the specific area on our website. He suggested to the counties to think about having at least a small amount of GIS data for their county to input on our website to help increase business growth.

In **open discussion** Mr. Lourwood shared a website firststandmain.org and invited members to check it out.

Chairman Mullins stated he requested a copy of the Board of Directors committee members and reviewed the list. He stated the list seems to be outdated and has members listed who do not attend any of our meetings and would like input on possible replacements for those who do not attend our meetings.

The next meeting will be scheduled for Tuesday, April 24, 2018 at 2:00 p.m. at the SEMO Regional Planning Commission, Perryville, Missouri. Lunch will be served.

Chairman Mullins declared the meeting adjourned at 2:35 p.m.

Respectfully submitted,

Garry Nelson
Secretary

Patrick Mullins
Chairman

Rebecca Pecaut
Executive Assistant