

**SOUTHEAST MISSOURI REGIONAL PLANNING AND
ECONOMIC DEVELOPMENT COMMISSION**

**Monthly Meeting Minutes
April 24, 2018**

The regular monthly meeting of the Southeast Missouri Regional Planning and Economic Development Commission was called to order by Chairman Patrick Mullins at 2:00 p.m., on Tuesday, April 24, 2018 in the Commission’s meeting room at 1 West St. Joseph Street in Perryville, Missouri.

ATTENDEES

Patrick Mullins	Chairman	SEMO RPC
	Associate Commissioner	St. Francois County
Jay Wengert	Treasurer	SEMO RPC
	Associate Commissioner	Perry County
Garry Nelson	Secretary	SEMO RPC
	Presiding Commissioner	Ste. Genevieve County
Randy Bahr	Associate Commissioner	Ste. Genevieve County
Travis Elfrink	Presiding Commissioner	Bollinger County
Bob Mooney	Presiding Commissioner	Madison County
Larry Kemp	Associate Commissioner	Madison County
Robert Lourwood	Mayor	City of Ironton
Dennis Parks	Mayor	City of Leadwood
Martin Toma	City Administrator	City of Ste. Genevieve
James Settle	City Administrator	City of Fredericktown
Jeff Farmer		City of Fredericktown
Alan Williams	Administrative Assistant	City of Bismarck
David Woods	City Clerk	City of St. Mary
Don England	Chairman	Village of Oak Ridge
Charlie Schoen		Village of Oak Ridge
Steve Williams	Designated Representative	City of Cape Girardeau
Van Robinson	CEO	Citizens Electric
Scott Sattler	Executive Director	Perry County Economic Development Authority
Donna Martin	Government Loan Specialist	First State Community Bank
Van Robinson	CEO	Citizens Electric
John Singleton	Designated Representative	Black River Electric
Cary Haribson	Director	SEMO Port
Leslie Herbt	Office Manager	Representative Jason Smith’s Office
Barry Horst	Executive Director	SEMO RPC
Drew Christian	Director of Planning	SEMO RPC
Leslie Seabaugh	Regional Planner	SEMO RPC
Ron Steele	Economic Development Planner	SEMO RPC
Stan W. Balsman	GIS Director	SEMO RPC
Jeremy Tanz	GIS/IT Specialist	SEMO RPC
Margaret Yates	Grant Administrator	SEMO RPC
Erica Palmer	Fiscal Officer	SEMO RPC
Becca Pecaut	Executive Assistant	SEMO RPC

Following the Pledge of Allegiance, Chairman Mullins requested a moment of silence for Melvin Gately, former Cape Girardeau Councilman and Jerry Forchee, father of an RPC employee.

Chairman Mullins asked for a motion to approve the agenda. Commissioner Elfrink moved to approve the agenda; Mr. England seconded the motion; motion carried.

Following introductions, the Chairman requested approval of the **minutes** of the March 27, 2018 monthly meeting. Commissioner Nelson moved the minutes be approved as presented; Commissioner Wengert seconded the motion; motion carried.

The **Treasurer's reports** as of March 15, 2018 were provided to the membership prior to the meeting. Commissioner Elfrink moved the financial statements be approved as presented; Commissioner Nelson seconded the motion; motion carried.

BUSINESS

Mr. Horst reported 97% of the **Fiscal Year 2018 dues** have been received.

Ms. Seabaugh reported on the **Revolving Loan Fund (RLF) Program**. The RLF has about \$300,000 available for lending. She added she met with three individuals for potential loans. Semi-Annual reports are due at the end of April.

Ms. Seabaugh stated the FY16 **Region E Homeland Security Grant (HSOCE)** is 50% drawn down, with no anticipated issues in expending the funds by the August 31, 2018 deadline. FY17 is 30% drawn down as there are not many expenditures at this time. FY18 application process is open with a focus on sustainability and a deadline of May 15, 2018. She added at next month's meeting representatives from AT&T to discuss First Net and emergency signals.

Ms. Seabaugh reported on the status of **EPA regulations regarding ground-level ozone**. Ms. Seabaugh stated we are one month into ozone season, air is good! There will be an Environmental Quality Meeting on Friday April 27, 2018 at the America Legion Hall.

Chairman Mullins requested **approval for a resolution** authorizing application for funding under the Missouri Department of Natural Resources 604(b) Water Quality Management Grants Program. Mr. Toma moved to approve the resolution. Commissioner Elfrink seconded the motion; motion carried.

Mr. Christian reported on the **Transportation Advisory Council (TAC) Bylaws**, stating he made changes to the Bylaws from the previous meeting. The revisions state the TAC will have representatives from 3 counties; the Presiding Commissioner, an elected official from anywhere in the county, and an elected official from a municipality. The RPC would nominate 4 at large members representing other transportation concerns and the nominees would be approved by the TAC. Mr. Toma moved to approve the TAC Bylaws. Commissioner Nelson seconded the motion; motion carried.

STAFF REPORTS

During staff reports, Mr. Tanz stated internet sales tax is still up for discussion in the Supreme Court.

Mr. Balsman reported the RPC is working with the Census Bureau updating census tracts in the Southeast region.

Ms. Seabaugh reported that next month she would begin working on the annual CEDS report.

Mr. Christian stated he is wrapping up the Transit Plan for the regions. He added that Madison County's Plan should be approved by FEMA soon.

The next meeting will be scheduled for Tuesday, May 22, 2018 at 2:00 p.m. at the SEMO Regional Planning Commission, Perryville, Missouri. Lunch will be served.

Chairman Mullins declared the meeting adjourned at 2:39 p.m.

Respectfully submitted,

Garry Nelson
Secretary

Patrick Mullins
Chairman

Rebecca Pecaut
Executive Assistant