

**SOUTHEAST MISSOURI REGIONAL PLANNING AND  
ECONOMIC DEVELOPMENT COMMISSION**

**Monthly Meeting Minutes  
August 14, 2018**

The regular monthly meeting of the Southeast Missouri Regional Planning and Economic Development Commission was called to order by Chairman Patrick Mullins at 2:00 p.m., on Tuesday, August 14, 2018 in the Commission’s meeting room at 1 West St. Joseph Street in Perryville, Missouri.

**ATTENDEES**

Patrick Mullins	Chairman	SEMO RPC
	Associate Commissioner	St. Francois County
Jay Wengert	Treasurer	SEMO RPC
	Associate Commissioner	Perry County
Randy Bahr	Associate Commissioner	Ste. Genevieve County
Travis Elfrink	Presiding Commissioner	Bollinger County
Bob Mooney	Presiding Commissioner	Madison County
Robert Lourwood	Mayor	City of Ironton
Dennis Parks	Mayor	City of Leadwood
Martin Toma	City Administrator	City of Ste. Genevieve
James Settle	City Administrator	City of Fredericktown
Alan Williams	Administrative Assistant	City of Bismarck
Steve Williams	Designated Representative	City of Cape Girardeau
Van Robinson	CEO	Citizens Electric
Scott Sattler	Executive Director	Perry County Economic Development Authority
Donna Martin	Government Loan Specialist	First State Community Bank
Van Robinson	CEO	Citizens Electric
John Singleton	Designated Representative	Black River Electric
Barry Horst	Executive Director	SEMO RPC
David Grimes	Deputy Director	SEMO RPC
Drew Christian	Director of Planning	SEMO RPC
Leslie Seabaugh	Regional Planner	SEMO RPC
Ron Steele	Economic Development Planner	SEMO RPC
Stan W. Balsman	GIS Director	SEMO RPC
Jeremy Tanz	GIS/IT Specialist	SEMO RPC
Erica Palmer	Fiscal Officer	SEMO RPC
Becca Pecaut	Executive Assistant	SEMO RPC

Following the Pledge of Allegiance, Chairman Mullins requested a moment of silence for

Chairman Mullins asked for a motion to approve the agenda. Commissioner Nelson moved to approve the agenda; Mr. Buerck seconded the motion; motion carried.

Following introductions, the Chairman requested approval of the **minutes** of the June 25, 2018 monthly meeting. Commissioner Nelson moved the minutes be approved as presented; Commissioner Elfrink seconded the motion; motion carried.

The **Treasurer's reports** as of July 15, 2018 were provided to the membership prior to the meeting. Commissioner Nelson moved the financial statements be approved as presented; Mr. Robinson seconded the motion; motion carried.

There was a presentation from the Homeland Security Response Team.

## **BUSINESS**

Mr. Horst reported 39% of the **Fiscal Year 2019 dues** have been received.

Ms. Seabaugh reported on the **Revolving Loan Fund (RLF) Program**. The RLF has about \$370,000 available for lending. Ms. Seabaugh she is continuing to meet with businesses.

Ms. Seabaugh stated the FY16 **Region E Homeland Security Grant (HSOCE)** is 55% drawn down, with an August 31, 2018 deadline. She stated that we unfortunately will not be able to spend all the funds and approximately \$30,000 will have to be sent back. FY17 is 66% drawn down as there are not many expenditures at this time. Final awards for FY18 will be awarded at the July 19, 2018 meeting at 9:30a.m. at the Department of Public Safety in Sikeston, Mo.

Mr. Grimes reported on the status of **EPA regulations regarding ground-level ozone**. Mr. Grimes stated we have been in orange alerts and have no exceedances at this time. He added that he has completed the plan for the Volkswagen Settlement.

Mr. Grimes reported on the **Nominations for Certified Development Company membership**. He stated the board members agreed to remain the same. The By-Laws states the RPC board nominates individuals for the membership. The membership then elects the board.

Mr. Horst reported on the possible **time change for the monthly RPC meetings**. He stated we are trying to find ways to make the meetings more meaningful and would like to consider changing the time of the meetings up an hour which would have the RPC starting at 1pm instead of 2pm. Chairman Mullins suggested a survey be sent out to the full commission to get everyone's input, includes those who do not regularly attend our monthly meetings.

## **STAFF REPORTS**

Ms. Yates stated she turned in four Delta Regional Authority Grant Cycle applications and should know the results soon. She added the second cycle for CDBG is due October 1, 2018.

Ms. Seabaugh stated she is working with Gilmore & Bell on TIF plans.

Mr. Christian stated Madison County Hazardous Mitigation plan has been approved. He added St. Francois County and Perry County draft portion has been sent to FEMA. Iron County's plan will be submitted on Friday and we should be receiving contracts for Ste. Genevieve and Bollinger County Plans in the next couple months.

The next meeting will be the Annual Dinner scheduled for Tuesday, September 25, 2018 at the American Legion Hall, Perryville, Missouri.

Chairman Mullins declared the meeting adjourned at 2:34p.m.

Respectfully submitted,

Garry Nelson  
Secretary

Patrick Mullins  
Chairman

Rebecca Pecaut  
Executive Assistant