

**SOUTHEAST MISSOURI REGIONAL PLANNING AND  
ECONOMIC DEVELOPMENT COMMISSION**

**Monthly Meeting Minutes  
October 23, 2018**

The regular monthly meeting of the Southeast Missouri Regional Planning and Economic Development Commission was called to order by Chairman Patrick Mullins at 2:00 p.m., on Tuesday, October 23, 2018 in the Commission's meeting room at 1 West St. Joseph Street in Perryville, Missouri.

**Executive Board**

Patrick Mullins – Chairman, Present  
Garry Nelson – Secretary, Present

John Singleton – Vice Chairman, Present  
Jay Wengert – Treasurer, Absent

**Other Board Members:**

Randy Bahr – Ste. Genevieve County, Present  
Joe Gettinger – Ste. Genevieve County  
Travis Elfrink – Bollinger County  
Bob Mooney – Madison County  
Clint Tracy – Cape Girardeau County  
Larry Kemp – Madison County  
Robert Lourwood – City of Ironton  
Van Robinson – Citizens Electric  
Martin Toma – City of Ste. Genevieve  
Alan Williams – City of Bismarck  
Dennis Parks – City of Leadwood  
Shawn Kay – City of Bonne Terre  
Dwayne Hackworth – City of Bonne Terre  
Charlie Schoen- Village of Oak Ridge  
David Woods – City of St. Mary  
Mr. Buerck – City of Perryville  
Stephen Williams – City of Cape Girardeau

**Others Present:**

Donna Martin – First State Community Bank  
Caroline Yielding – Senator Roy Blunt's Office

**Staff Members Present:**

Barry Horst – Executive Director  
Drew Christian – Deputy Director  
David Grimes – Regional Planner  
Leslie Seabaugh – Regional Planner  
Ron Steele – Economic Development  
Planner

Stan Balsman – GIS Director  
Jeremy Tanz – GIS/IT Specialist  
Margaret Yates – Grant Administrator  
Erica Palmer – Fiscal Officer.

Following the Pledge of Allegiance, Chairman Mullins asked for a motion to approve the agenda. Mr. Buerck moved to approve the agenda; Commissioner Bahr seconded the motion; motion carried.

Following introductions, the Chairman requested approval of the **minutes** of the September 26, 2018 50<sup>th</sup> Annual Dinner meeting. Mr. Toma moved the minutes be approved as presented; Commissioner Elfrink seconded the motion; motion carried.

The **Treasurer's reports** as of September 15, 2018 were provided to the membership prior to the meeting. Commissioner Tracy moved the financial statements be approved as presented; Mr. Robinson seconded the motion; motion carried.

## **PUBLIC NOTICE**

**East Missouri Action Agency, Inc (EMAA), Park Hills, Mo.** is applying for a grant for **Head Start**, in the amount of \$5,708,318.75.

## **BUSINESS**

Mr. Horst reported 47% of the **Fiscal Year 2019 dues** have been received.

Ms. Seabaugh reported on the **Revolving Loan Fund (RLF) Program**. The RLF has about \$510,000 available for lending. Ms. Seabaugh added that she met Ms. Kellie Behrle with Economic and Business Engagement Center at SEMO, who agreed to have our brochures on hand when small businesses come in. She also stated she met with two businesses that would come up to \$140,000 for possible lending if applications are turned in.

Ms. Seabaugh stated the FY16 **Region E Homeland Security Grant (HSOCE)** Interoperability project came in substantially under budget and she spoke with the Office of Homeland Security to request the money be reallocated to the HSRT as they are underfunded every year. She added that \$24,000 was reallocated to HSRT and received an extension to December 31, 2018. The FY17 grant is 79% drawn down, with the remaining funds being CERT funding. The FY18 funding awarded \$158,473 to cover interoperability, and CERT training, mobile field hospital and equipment to the Jackson and Cape HSRT.

Chairman Mullins stated we need to vote on the meeting time change. The meeting time change would move the RPC meeting to 1p.m. instead of 2p.m. He added a doodle poll was sent out previously and did not have a great turn out. Mr. Buerck made a motion to do a roll call vote to vote for the meeting time change. Commissioner Nelson seconded the motion; motion carried. A roll call vote was made for the time change of the meeting, voting yes to change the time and No to keep as is. The roll call vote was made as follows: Cape Girardeau County, Yes, Bollinger County, Yes, City of Cape Girardeau, Yes, Oak Ridge, Yes, Madison County, No, City of Perryville, Yes, St. Francois County, Abstain, City of Bismarck, No, City of Bonne Terre, Yes, City of Leadwood, Yes, St. Genevieve County, Yes, City of Ste. Genevieve, No, City of St. Mary, Yes. The following cities and counties were not present for the roll call vote, Glen Allen, Marble Hill, Sedgewickville, Allenville, Delta, Gordonville, Jackson, Old Appleton, Pochontas, Whitewater, Iron County, Ironton, Annapolis, Arcadia, Pilot Knob, Viburnum, Des Arc, Fredericktown, Marquand, Junction City, Village of Cobalt Village, Perry County, Altenburg, Frohna, Desloge, Farmington, Iron Mountain Lake, Leadington, Park Hills, and Bloomsdale. After the roll call vote, the total was 9 yes, 3 No and 1 abstain. The future RPC meetings will now be held to 1:00p.m and Solid Waste meeting will be at 12:30p.m.

David Grimes reported on the status of **EPA regulations regarding ground-level ozone**. Mr. Grimes stated we are in compliance, and at the end of the Ozone season. He added there is an Environmental Quality meeting on Friday October 26, 2018 at 11:00 a.m.

## **STAFF REPORTS**

During staff reports, Ms. Yates stated she has completed her quarterly reports. She added the following projects were awarded for the DRA projects, she stated out of 4 applications submitted, Cape Girardeau was awarded. The City of Leadwood was awarded through USDA and CDBG for their water project.

Mr. Steele reported on the Regional Port Authority, he stated back in June the Port Authority signed a 10year contract with Missouri River Terminals, Inc. In July at the Missouri Port Association meeting the Port Authority requested \$150,000 in admin money to put plates on the dock face which was approved. At The last board meeting the board acted on two contracts; the CE Contracting is a \$375,000 contract is to place Rip Rap on the newly constructed section of the levee. The other contact was for dredging in the amount of \$230,000 to dredge the section in front of the dock to allow for two barges to load and unload at the dock.

Mr. Horst reported on the Disaster that happened in 2017, stating that there are funds available for unmet needs.

Mr. Horst requested approval of a Resolution supporting the establishment and providing support for the S&B Business Finance Corporation. Commissioner Nelson moved to approve the resolution, Commissioner Elfrink seconded the motion; motion carried.

Mr. Tanz stated he has been working with keeping the assessments up to date, as well as working Utility mapping updates for the City of Perryville. He also added he is finalizing the ranking for the Perryville Country Road Prioritization project.

Ms. Palmer stated she is working on closing out FY18.

Ms. Seabaugh stated she is working on TIF third quarter reports, annual reports and assisting with the City of Ste. Genevieve TIF amendments. She also stated she is working on the CEDS update and stated the next meeting is November 7<sup>th</sup> at 10am at the American Legion Hall in Perryville. Ms. Seabaugh stated she is working on the Environmental Reviews for the City of Leadwood and Madison County Public Water Supply.

Mr. Christian stated he has been working with Mr. Tanz on the Perry County road mapping and Ms. Seabaugh on the CEDS update. He added he traveled to Farmington discussing what the RPC provides and is working on the SMTS route study as well as the Hazard Mitigation Plans.

The next meeting will be scheduled for Tuesday, December 11, 2018 at 1:00 p.m. at the SEMO Regional Planning Commission, Perryville, Missouri.

Commissioner Nelson moved the meeting be adjourned; Commissioner Bahr seconded the motion; motion carried. The meeting was adjourned at 2:40 p.m.

Respectfully submitted,

Garry Nelson  
Secretary

Patrick Mullins  
Chairman

Rebecca Pecaut  
Executive Assistant