

**SOUTHEAST MISSOURI REGIONAL PLANNING AND
ECONOMIC DEVELOPMENT COMMISSION**

**Monthly Meeting Minutes
December 11, 2018**

The regular monthly meeting of the Southeast Missouri Regional Planning and Economic Development Commission was called to order by Chairman Patrick Mullins at 1:00 p.m., on Tuesday, December 11, 2018 in the Commission's meeting room at 1 West St. Joseph Street in Perryville, Missouri.

Executive Board

Patrick Mullins – Chairman, Present
Garry Nelson – Secretary, Present

John Singleton – Vice Chairman, Present
Jay Wengert – Treasurer, Absent

Other Board Members:

Randy Bahr – Ste. Genevieve County - present
Joe Gettinger – Ste. Genevieve County - present
Travis Elfrink – Bollinger County - present
Bob Mooney – Madison County - present
Clint Tracy – Cape Girardeau County - present
Larry Kemp – Madison County - present
Van Robinson – Citizens Electric - absent
Martin Toma – City of Ste. Genevieve - present
Alan Williams – City of Bismarck - present
Dennis Parks – City of Leadwood – present
Shawn Kay – City of Bonne Terre - absent
Dwayne Hackworth – City of Bonne Terre - absent
Charlie Schoen- Village of Oak Ridge - absent
David Woods – City of St. Mary - absent
Mr. Buerck – City of Perryville - absent
Stephen Williams – City of Cape Girardeau - present

Others Present:

Donna Martin – First State Community Bank
Caroline Yielding – Senator Roy Blunt's Office

Staff Members Present:

Barry Horst – Executive Director
Drew Christian – Deputy Director
David Grimes – Regional Planner
Leslie Seabaugh – Regional Planner
Ron Steele – Economic Development
Planner
Becca Pecaut – Executive Assistant

Stan Balsman – GIS Director
Jeremy Tanz – GIS/IT Specialist
Margaret Yates – Grant Administrator
Erica Palmer – Fiscal Officer

Following the Pledge of Allegiance, Chairman Mullins asked for a motion to approve the agenda. Commissioner Nelson moved to approve the agenda; Commissioner Elfrink seconded the motion; motion carried.

Following introductions, the Chairman requested approval of the **minutes** of the October 23, 2018 meeting. Mr. Singleton moved the minutes be approved as presented; Commissioner Wengert seconded the motion; motion carried.

The **Treasurer's reports** as of October 15, 2018 were provided to the membership prior to the meeting. Commissioner Nelson moved the financial statements be approved as presented; Commissioner Kemp seconded the motion; motion carried.

Chairman Mullins requested approval of the revised FY18 Budget. Commissioner Nelson moved to approve the revised FY18 Budget. Mr. Toma seconded the motion; motion carried.

PUBLIC NOTICE

East Missouri Action Agency, Inc (EMAA), Park Hills, Mo. is applying for a grant for **Head Start**, in the amount of \$254,395.70.

BUSINESS

Mr. Horst reported 65% of the **Fiscal Year 2019 dues** have been received.

Ms. Seabaugh reported on the **Revolving Loan Fund (RLF) Program**. The RLF has about \$519,000 available for lending. Ms. Seabaugh added that she has tentatively scheduled a meeting for two potential applicants, one requesting \$100,000 and the other \$40,000.

Ms. Seabaugh stated the FY16 **Region E Homeland Security Grant** (HSOCE) received an extension until the end of this year. She said she is waiting on a piece of equipment to finish out the \$17,000. The FY 17 grant is 85% drawn down, with the remaining funds being CERT funding. The FY18 funding has been awarded to cover interoperability, CERT training, mobile field hospital and equipment to the Jackson and Cape HSRT. The next meeting will be held on January 17, 2019 at the Department of Public Safety in Sikeston, MO.

David Grimes reported on the status of **EPA regulations regarding ground-level ozone**. Mr. Grimes stated the Ozone season is over, everything is good and clean. He added the Volkswagen Settlement application process is open for government trucks, to apply please visit the DNR website at www.dnr.mo.gov. Application must be submitted online.

Mr. Horst reported on the **MACOG Disaster Grant applications** stating there is funding available from EDA to help the counties that were affected by the flooding in 2017. Federal disaster declaration #4317 is to help develop planning studies to help the counties recover from flooding. All our counties except for St. Francois County were affected by the flooding. He stated a resolution needs to be approved to apply for those funds.

Chairman Mullins requested approval of a resolution authorizing applications for funding under the Missouri Association of Council of Governments Disaster Declaration number 4317 Program. Commissioner Nelson moved to approve the resolution. Commissioner Elfrink seconded the motion; motion carried.

STAFF REPORTS

During staff reports, Ms. Yates stated she has closed out projects for Leadwood and has submitted an application for Madison County Water District.

Mr. Steele reported that he is working on the CEDS Annual Progress Report.

Ms. Pecaut stated she will be sending out Designated Representative forms to the County Commissioners and Mayors after the first of year. She added she will also be sending out dues reminders at the end of the month.

Mr. Tanz stated he has been working with Stan on Bonne Terre Water mapping and updating base maps.

Ms. Palmer stated the annual audit was held in November and was successful.

Ms. Seabaugh stated she is finished with the Ste. Genevieve TIF amendment and all annual reports have been submitted. She added that is she is working with on Ron and Drew on the new five-year CEDS.

Mr. Christian stated he has been working on the SMTS fixed route study in St. Francois County as well as the Hazard Mitigation Plans. He added the next TAC meeting will be Thursday December 13, 2018 at 11:30 a.m.

The next meeting will be scheduled for Tuesday, January 22, 2019 at 1:00 p.m. at the SEMO Regional Planning Commission, Perryville, Missouri.

Chairman Mullins took a moment to thank Commissioner Elfrink and Commissioner Mooney for their time, service, and dedication to the commission and wished them the best in their future endeavors.

Commissioner Nelson moved the meeting be adjourned; Commissioner Bahr seconded the motion; motion carried. The meeting was adjourned at 1:21 p.m.

Respectfully submitted,

Garry Nelson
Secretary

Patrick Mullins
Chairman

Rebecca Pecaut
Executive Assistant