

**SOUTHEAST MISSOURI REGIONAL PLANNING AND  
ECONOMIC DEVELOPMENT COMMISSION**

**Monthly Meeting Minutes  
January 22, 2019**

The regular monthly meeting of the Southeast Missouri Regional Planning and Economic Development Commission was called to order by Chairman Patrick Mullins at 1:04 p.m., on Tuesday, January 22, 2019 in the Commission's meeting room at 1 West St. Joseph Street in Perryville, Missouri.

**Executive Board**

Patrick Mullins – Chairman, Present  
Garry Nelson – Secretary, Present

John Singleton – Vice Chairman, Present  
Jay Wengert – Treasurer, Present

**Other Board Members:**

Randy Bahr – Ste. Genevieve County - present  
Joe Gettinger – Ste. Genevieve County - present  
Clint Tracy – Cape Girardeau County - absent  
Larry Kemp – Madison County - present  
Van Robinson – Citizens Electric - present  
Martin Toma – City of Ste. Genevieve - present  
Alan Williams – City of Bismarck - absent  
Dennis Parks – City of Leadwood – present  
Shawn Kay – City of Bonne Terre - absent  
Dwayne Hackworth – City of Bonne Terre - absent  
Charlie Schoen- Village of Oak Ridge - present  
David Woods – City of St. Mary - present  
Brent Buerck – City of Perryville - present  
Stephen Williams – City of Cape Girardeau - present

**Others Present:**

Donna Martin – First State Community Bank  
Greg Beavers – City of Farmington  
Jason Green – Madison County  
Leo Arnzen – Bollinger County  
Scott Sattler – Perry County  
Jakob Pallesen – SBTC Services

**Staff Members Present:**

Barry Horst – Executive Director  
Drew Christian – Deputy Director  
David Grimes – Regional Planner  
Leslie Seabaugh – Regional Planner  
Ron Steele – Economic Development  
Planner  
Becca Pecaut – Executive Assistant

Stan Balsman – GIS Director  
Jeremy Tanz – GIS/IT Specialist  
Erica Palmer – Fiscal Officer

Following the Pledge of Allegiance, Chairman Mullins asked for a motion to approve the agenda. Commissioner Nelson moved to approve the agenda; Mr. Buerck seconded the motion; motion carried.

Following introductions, the Chairman requested approval of the **minutes** of the December 11, 2018 meeting. Commissioner Nelson moved the minutes be approved as presented; Commissioner Kemp seconded the motion; motion carried.

The **Treasurer's reports** as of November 15 and December 15, 2018 were provided to the membership prior to the meeting. Commissioner Nelson moved the financial statements be approved as presented; Commissioner Wengert seconded the motion; motion carried.

There was a presentation by Mr. Jakob Pallesen with Southeast Missouri Small Business and Technology Development. He presented on Business Planning and training workshops.

## **PUBLIC NOTICE**

**Community Caring Council, Cape Girardeau, Mo.** is applying for a grant for **Head Start**, in the amount of \$1,923,195.60.

## **BUSINESS**

Mr. Horst reported 76% of the **Fiscal Year 2019 dues** have been received.

Ms. Seabaugh reported on the **Revolving Loan Fund (RLF) Program**. The RLF has about \$540,000 available for lending. Ms. Seabaugh added that there was a meeting last week and the board reviewed an application requesting \$100,000. At the meeting the Committee had requested some additional information regarding the loan request. The committee has not yet made a decision to approve the loan but is hopeful that the loan will be approved.

Ms. Seabaugh stated the FY17 **Region E Homeland Security Grant (HSOCE)** is 88% drawn down, with the remaining funds being CERT funding due August 31, 2019. The FY18 funding has been awarded to cover interoperability, CERT training, mobile field hospital and equipment to the Jackson and Cape HSRT and has not yet begin to draw down. Ms. Seabaugh added that on February 20, 2019 there will be an Earthquake Summit held in Sikeston, Mo.

David Grimes reported on the status of **EPA regulations regarding ground-level ozone**. He stated the air is clean. Mr. Grimes stated The Diesel Emission Reduction Act (DERA) had a successful 2019 program stating there was funding awarded for front loaders for Mississippi Lime. The 2020 DERA funding is open with a deadline of March 6, 2019. There will be an Air Quality meeting on Friday January 25, 2019 at the American Legion Hall in Perryville, Mo.

Chairman Mullins requested approval of a resolution authorizing applications for funding under the USDA – Rural development Rural Energy Assistance Program. Mr. Beavers made a motion to approve the resolution authorizing funding under the USDA – Rural development Rural Energy Assistance Program. Mr. Toma seconded the motion; motion carried.

Mr. Steele reported on **grant applications reported by staff** stated the funded projects reported by staff totaled \$200,850. Projects listed can be found on the document attached to the meeting documents.

Mr. Christian reported on **filling vacancies for the Budget & Personnel Committee and the Board of Directors** and stated we have vacancies that need replacements to be made to the Budget and Personnel Committee and the Board of Directors due to elections. For the Personnel Committee replacing Don England, Mr. Toma nominated Mr. Charlie Schoen, Chairman of Oak Ridge. Mr. Beavers seconded the motion; motion made. For the Budget Committee replacing Travis Elfrink, Commissioner Nelson made a motion to nominate Commissioner Arnzen. Commissioner Kemp seconded the motion; motion carried. Commissioner Nelson nominated Commissioner Wengert to replace Mr. Carl Leuckel. Commissioner Gettinger seconded the motion; motion carried. For the Board of Director vacancies, Commissioner Arnzen was nominated to replace Travis Elfrink. Commissioner Nelson moved to approve the nomination. Commissioner Wengert seconded the motion; motion carried. Commissioner Nelson nominated Mr. Greg Beavers to replace Anna Kleiner. Commissioner Kemp seconded the motion; motion carried.

Ms. Seabaugh reported on the **RLF Committee members** stating there was some discussion about reelecting the members of the RLF committee. After reviewing the RLF plan is stats members are supposed to serve 1,2, or 3 years. Ms. Seabaugh stated at the last meeting all members did agree to serve another term. Mr. Toma made a motion by acclamation to keep the members as they currently are and will have terms assigned to each member. Ms. Seabaugh stated she will assign terms to each member and in January 2020 we have three members up for reelection.

## **STAFF REPORTS**

During staff reports, Mr. Tanz stated he finalized the 2018 Perry County Assessment maps, working on updating the City of Perryville's utility updates. He also added that he is working with the City of Jackson to get their GIS date uploaded to our system.

Mr. Balsman expanded on the SEMOGIS website, stating we upload maps for free, as a curiosity for paying dues but can be password protected if a City/County would like they maps on the website but do not want their utility maps open for the public. He added that he finished the City of Bonne Terre's Utility maps as well as the City of Fredericktown's water maps.

Ms. Palmer stated she is working on quarterly billing reports as well as reviewing the draft audit report.

Ms. Seabaugh stated the next HSOC-E meeting will be in April 18, 2019 in Sikeston. She also suggested to check out purplewave.com for sale and acquisition of new and used County equipment. She also stated after the third of apply for the home loan bank affordable housing grant program that the City of Bonne Terre Senior Apartment application was awarded, \$748,000 to revitalize their 80-unit facility. The new grant window will open in March. Ms. Seabaugh also stated that she is working on the TIF updates as well as some environmentals for Margaret.

Mr. Christian stated he has been working on the CEDS report with Ron which will be submitted at the end of the month. He also stated he is working on the Hazard Mitigation Plans. Mr. Christian stated the Transportation Alternative Program grants were awarded and all three of our

communities that applied were awarded; St. Genevieve County, City of Perryville and City of Farmington.

Ms. Pecaut stated she is working on Solid Waste Management grant call application process, as well as the quarterly reports. She also stated she is working on MoDOT quarterly report and the designated representatives forms for each county.

The next meeting will be scheduled for Tuesday, February 26, 2019 at 1:00 p.m. at the SEMO Regional Planning Commission, Perryville, Missouri.

Commissioner Nelson moved the meeting be adjourned; Commissioner Bahr seconded the motion; motion carried. The meeting was adjourned at 2:16 p.m.

Respectfully submitted,

Garry Nelson  
Secretary

Patrick Mullins  
Chairman

Rebecca Pecaut  
Executive Assistant