

**SOUTHEAST MISSOURI REGIONAL PLANNING AND
ECONOMIC DEVELOPMENT COMMISSION**

**Monthly Meeting Minutes
May 28, 2019**

The regular monthly meeting of the Southeast Missouri Regional Planning and Economic Development Commission was called to order by Chairman Patrick Mullins at 1:00 p.m., on Tuesday, May 28, 2019 in the Commission's meeting room at 1 West St. Joseph Street in Perryville, Missouri.

Executive Board

Patrick Mullins – Chairman, present
Garry Nelson – Secretary, present

John Singleton – Vice Chairman, absent
Jay Wengert – Treasurer, absent

Board of Directors:

Leo Arnzen- Bollinger County – present
Darrel Bostic – City of Marble Hill – absent
Clint Tracy – Cape Girardeau County - absent
Scott Meyer – City of Cape Girardeau – absent
Jim Scaggs – Iron County – absent
Robert Lourwood- City of Ironton – absent
Kelly Korokis- City of Fredericktown – absent
Greg Beavers – City of Farmington – present
Paul Hassler – City of Ste. Genevieve – absent
Keri McCrorey – East Missouri Action Agency, Workforce – absent
Stephen Williams – City of Cape Girardeau, Minority Rep – present
Van Robinson – Citizens Electric - absent

Members Present:

Randy Bahr – Ste. Genevieve County
Joe Gettinger – Ste. Genevieve County
Jason Green – Madison County
David Woods – City of Ste. Genevieve

Others Present:

Madison Baker
Representative Dale Wright
Don England
Sandra Cabot – Ste. Genevieve Economic
Development & Tourism
Scott Sattler- Perry Co. Economic
Development
Mark Winkler – Cape Girardeau Emergency
Management Department

Staff Members Present:

Drew Christian – Deputy Director
Margaret Yates – Grant Administrator
Leslie Seabaugh – Regional Planner
Dave Grimes – Regional Planner
Becca Pecaut – Executive Assistant

Ron Steele – Economic Develop. Planner
Stan Balsman – GIS Director
Jeremy Tanz – GIS/IT Specialist
Erica Palmer – Fiscal Officer

Following the Pledge of Allegiance, Chairman Mullins asked for a motion to approve the agenda. Commissioner Nelson moved to approve the agenda; Commissioner Bahr seconded the motion; motion carried.

Following introductions, the Chairman requested approval of the **minutes** of the April 23, 2019 meeting. Commissioner Nelson moved the minutes be approved as presented; Mr. Woods seconded the motion; motion carried.

The **Treasurer's reports** as of April 15, 2019 were provided to the membership prior to the meeting. Commissioner Nelson moved the financial statements be approved as presented; Mr. Woods seconded the motion; motion carried.

PUBLIC NOTICE

Madison County Clerk, Fredericktown, Mo. is applying for a grant for **Madison County Opioid Task Force**, in the amount of \$100,000.

BUSINESS

Mr. Christian reported 95% of the **Fiscal Year 2019 dues** have been received.

Ms. Seabaugh reported on the **Revolving Loan Fund (RLF) Program**. The RLF has about \$450,000 available for lending for small businesses interested in startup or expansions. She added we currently have one application requesting \$150,000 pending. Ms. Seabaugh also stated the 5-year plan has been approved.

Ms. Seabaugh stated the FY17 **Region E Homeland Security Grant (HSOCE)** is 89% drawn down, with the remaining funds being CERT and funding expected to be expended by August 31, 2019. The FY18 is 28% drawn down and will need to be expended by August 31, 2020.

Mr. Tanz reported on the status of **EPA regulations regarding ground-level ozone**. He stated our region was in good standing, there was no exceedance and stated that there will be a stakeholders meeting in Jefferson City on Thursday May 30, 2019.

STAFF REPORTS

During staff reports, Ms. Yates stated the Delta Regional Authority application period is open and applications are due to her by May 31, 2019. She also stated the Community Development Block Grant (CDBG) funding is open and the deadline is May 31, 2019.

Mr. Christian stated that the RPC was awarded the Energy Audit but wanted to let the counties know, we would no longer be able to move forward with the contract with Barry leaving as he had the Engineering background we needed in order to meet the contract requirements. He also added there will be a Transportation Advisory Council (TAC) meeting held on July 24, 2019.

Mr. Tanz stated he is working on updating maps and working on the Parkland Redi website design.

Ms. Palmer stated she is working on quarterly fiscal reports.

Mr. Balsman announced that he will be retiring at the end of July. He stated he has been with the RPC for 45 years.

In other Business, Representative, Mr. Dale Wright was in attendance and spoke briefly on Senate Bill 108. He added that currently this Bill is on the informal calendar but stated Senate Bill 108 modifies several provisions relating to tax increment financing.

Mr. Mark Winkler, with the Cape Girardeau Emergency Management Department gave a brief discussion on Local Emergency Planning District (LEPD). He stated he was the designated person for the area if anyone had any issues or concerns.

The next meeting will be scheduled for Tuesday, June 25, 2019 at 1:00 p.m. at the SEMO Regional Planning Commission, Perryville, Missouri.

Commissioner Nelson moved the meeting be adjourned; Commissioner Bahr seconded the motion; motion carried. The meeting was adjourned at 1:30 p.m.

Respectfully submitted,

Garry Nelson
Secretary

Patrick Mullins
Chairman

Rebecca Pecaut
Executive Assistant