

**SOUTHEAST MISSOURI REGIONAL PLANNING AND
ECONOMIC DEVELOPMENT COMMISSION**

**Monthly Meeting Minutes
August 13, 2019**

The regular monthly meeting of the Southeast Missouri Regional Planning and Economic Development Commission was called to order by Chairman Patrick Mullins at 1:00 p.m., on Tuesday, August 13, 2019 in the Commission's meeting room at 1 West St. Joseph Street in Perryville, Missouri.

Executive Board

Patrick Mullins – Chairman, present
Garry Nelson – Secretary, present

John Singleton – Vice Chairman, present
Jay Wengert – Treasurer, present

Board of Directors:

Leo Arnzen- Bollinger County – absent
Darrel Bostic – City of Marble Hill – absent
Clint Tracy – Cape Girardeau County - absent
Scott Meyer – City of Cape Girardeau – absent
Jim Scaggs – Iron County – present
Robert Lourwood- City of Ironton – absent
Kelly Korokis- City of Fredericktown – absent
Greg Beavers – City of Farmington – present
Paul Hassler – City of Ste. Genevieve – absent
Keri McCrorey – East Missouri Action Agency, Workforce – absent
Stephen Williams – City of Cape Girardeau, Minority Rep – present

Members Present:

Randy Bahr – Ste. Genevieve County
Joe Gettinger – Ste. Genevieve County
Larry Kemp – Madison County
Charlie Schoen – Oak Ridge
Martin Toma – City of Ste. Genevieve
David Wood – City of St. Mary

Representative Rick Francis
Sandra Cabot – Ste. Genevieve Economic
Development & Tourism
Scott Sattler- Perry Co. Economic
Development
Leslie Herbst – Congressman Jason's Smith
Donna Martin – First State Community Bank
Mandi Brink – SEMO Port
Pam Deneke - PCBDD
Shad Burner – Missouri DED

Others Present:

Representative Dale Wright

Staff Members Present:

Drew Christian – Deputy Director
Margaret Yates – Grant Administrator
Leslie Seabaugh – Regional Planner
Dave Grimes – Regional Planner
Becca Pecaut – Executive Assistant

Ron Steele – Economic Develop. Planner
Stan Balsman – GIS Director
Jeremy Tanz – GIS/IT Specialist
Erica Palmer – Fiscal Officer

Following the Pledge of Allegiance, Chairman Mullins asked for a motion to amend the agenda. Mr. Toma moved to approve the agenda; Commissioner Scaggs seconded the motion; motion carried.

Chairman Mullins asked for a motion to approve the amended the agenda. Mr. Toma moved to approve the agenda; Commissioner Wengert seconded the motion; motion carried.

Following introductions, the Chairman requested approval of the **minutes** of the May 28, 2019 meeting. Commissioner Nelson moved the minutes be approved as presented; Commissioner Scaggs seconded the motion; motion carried.

The **Treasurer's reports** as of April 15, 2019 were provided to the membership prior to the meeting. Mr. Singleton moved the financial statements be approved as presented; Commission Nelson seconded the motion; motion carried.

Chairman Mullins requested approval of the Personal Committee's nomination to hire Mr. Jeremy Tanz as the new Executive Director. Mr. Greg Beavers move to approve the Personal Committee's nomination to hire Jeremy Tanz. Commissioner Wengert seconded the motion; motion carried.

PUBLIC NOTICE

Southeast Missouri State University, Cape Girardeau, Mo. is applying for a grant for **Redhawk Flight Program- Equipping families to brighten their future through Higher Education**, in the amount of \$1,311,982.

East Missouri Action Agency, Park Hills, Mo. is applying for a grant for **Applicant proposed to utilize housing preservation grant funds in conjunction with the agency's weatherization and home repair funds to rehabilitate eighteen owner occupied home for the very low- and lower income families that reside in eight counties.** , in the amount of \$240,000.

St. Francois County Medical Center, Cape Girardeau, Mo. is applying for a grant for **Bootheel Perinatal Network Project**, in the amount of \$639,909.

BUSINESS

Mr. Tanz reported 95% of the **Fiscal Year 2019 dues** have been received. He also stated 88% of the **Fiscal Year 2020 dues** have been received.

Ms. Seabaugh reported on the **Revolving Loan Fund (RLF) Program**. The RLF has about \$348,000 available for lending for small businesses interested in startup or expansions. She added we recently closed on a loan in the amount of \$150,000. Ms. Seabaugh added that she has been in contact with two other applicants interested in applying for funds.

Ms. Seabaugh stated the FY17 **Region E Homeland Security Grant (HSOCE)** is 92% drawn down, with the remaining funds being CERT and funding expected to be expended by August 31, 2019. The FY18 is 29% drawn down and will need to be expended by August 31, 2020.

Mr. Tanz reported on the status of **EPA regulations regarding ground-level ozone**. He stated our region is in good standing, with no exceedance.

Chairman Mullins asked for a motion to approve the **Southeast Missouri Economic Development District 2018 Progress Report**. Mr. Greg Beavers moved to approve the 2018 Progress Report. Mr. Schoen seconded the motion; motion carried.

Chairman Mullins asked for a motion to approve the **Affirmative Action Program** as of December 31, 2018. Commissioner Scaggs moved to approve the Affirmative Action Program. Mr. Toma seconded the motion; motion carried.

STAFF REPORTS

During staff reports, Ms. Pecaut stated she is working on preparing state aid and working on Solid Waste Management monthly duties.

Mr. Steele stated he is working with Margaret with New Bourbon, and stated they attend the summer MPAA meeting for the Port. He also stated there will be a River Heritage meeting on October 25, 2019 at Chin Restaurant in Perryville if anyone would like to attend.

Ms. Palmer stated she is working on FY20 Budget as well as preparing for the New Bourbon audit which will be held next week.

Ms. Seabaugh stated that Small Business Development Company (SBC) receives money to help start business plans and could be a possibility for a business to start-up for scrap tire recycling.

Mr. Christian stated that there was not a quorum at the last Transportation Advisory Committee (TAC) meeting and has been rescheduled for August 24, 2019 at 10:00a.m. with lunch being served after the meeting. He stated the importance for the voting members to attend as they will be ranking priorities. Mr. Christian also stated that at the TAC meeting they will be discussing the governors Cost Share for transportation. He added applications for the for the Cost Share Program are available on MoDOT's website.

In other business, Representative Rick Francis and Dale Wright presented Mr. Stan Balsman with Resolution for his retirement after being with the Regional Planning Commission for 45 years.

The next meeting will be the Annual Dinner scheduled for Tuesday, September 24, 2019 at 6:00 p.m. at the American Legion Hall, Perryville, Missouri.

Commissioner Nelson moved the meeting be adjourned; Commissioner Bahr seconded the motion; motion carried. The meeting was adjourned at 1:30 p.m.

Respectfully submitted,

Garry Nelson
Secretary

Patrick Mullins
Chairman

Rebecca Pecaut
Executive Assistant