

**SOUTHEAST MISSOURI REGIONAL PLANNING AND
ECONOMIC DEVELOPMENT COMMISSION**

**Monthly Meeting Minutes
December 10, 2019**

The regular monthly meeting of the Southeast Missouri Regional Planning and Economic Development Commission was called to order by Chairman Patrick Mullins at 1:00 p.m., on Tuesday, October 22, 2019 in the Commission's meeting room at 1 West St. Joseph Street in Perryville, Missouri.

Executive Board

Patrick Mullins – Chairman, present
Garry Nelson – Secretary, present

John Singleton – Vice Chairman, present
Jay Wengert – Treasurer, present

Board of Directors:

Leo Arnzen- Bollinger County – present
Darrel Bostic – City of Marble Hill – absent
Clint Tracy – Cape Girardeau County - absent
Scott Meyer – City of Cape Girardeau – absent+
Jim Scaggs – Iron County –present
Robert Lourwood- City of Ironton – absent
Kelly Korokis- City of Fredericktown – absent
Greg Beavers – City of Farmington – absent
Paul Hassler – City of Ste. Genevieve – absent
Keri McCrorey – East Missouri Action Agency, Workforce – absent
Stephen Williams – City of Cape Girardeau, Minority Rep – absent
Kimberly Baumann – Mississippi Lime Co - present

Members Present:

Randy Bahr – Ste. Genevieve County
Larry Kemp – Madison County
Martin Toma – City of Ste. Genevieve
David Wood – City of St. Mary
Rodney Bollinger- City of Jackson
Brent Buerck – City of Perryville
Steve Weinhold – City of Park Hills

Others Present:

Sandra Cabot – Mo. Department of Economic
Development
Scott Sattler- Perry Co. Economic
Development
Lesley Rone – Senator Blunt's Office
Heather Garner – SEEDS
Denis Bovey - visitor

Staff Members Present:

Drew Christian – Deputy Director
Stan Balsman – GIS Director
Jeremy Tanz – Executive Director
Becca Pecaut – Executive Assistant

Erica Palmer – Fiscal Officer
Margaret Yates – Grant Administrator
Leslie Seabaugh – Regional Planner

Following the Pledge of Allegiance, Chairman Mullins asked for a motion to approve the agenda. Commissioner Nelson moved to approve the agenda; Mr. Toma seconded the motion; motion carried.

Following introductions, Chairman Mullins requested a moment of silence for Mr. Vincent who was CEO/President of Signature Packaging of Jackson, Missouri and a member of the CEDS committee for the RPC.

Chairman requested approval of the **minutes** of the October 22, 2019 Annual Dinner meeting. Commissioner Nelson moved the minutes be approved as presented; Mr. Singleton seconded the motion; motion carried.

The **Treasurer's reports** as of November 2019 were provided to the membership prior to the meeting. Commissioner Scaggs moved the financial statements be approved as presented; Commissioner Nelson seconded the motion; motion carried.

PUBLIC NOTICE

Missouri Dept. of Health and Senior Service, Jefferson City, Mo. is applying for a grant for **Madison County Superfund Health Education and Voluntary Institutional Controls Program**, in the amount of \$764,386.

BUSINESS

Mr. Tanz reported 91% of the **Fiscal Year 2020 dues** have been received.

Ms. Seabaugh reported on the **Revolving Loan Fund (RLF) Program**. The RLF has about \$385,000 available for lending for small businesses interested in startup or expansions. She added an application has been received for \$100,000 and is currently being reviewed. She stated she submitted the semiannual report for the three EDA funds in October. Ms. Seabaugh gave a brief history on the RLF program, stating the original EDA (RLF I) funds began in 1955. EDA II (RLF II) became funded in 1998, EDA III (RLF III) became funded in 2009, the CDBG fund started in 2004 and the DRA funds began in 2006. She added between the three EDA loans we have made 54 loans total roughly \$4 million and has created/retained 1,213 jobs, and currently \$700,000.00 outstanding. Across all 5 loans together we have made 93 loans since 1995, lending \$6,789,000.00 with just under \$1 million outstanding.

Ms. Seabaugh stated the FY17 **Region E Homeland Security Grant (HSOCE)** is 99% drawn down. An extension was requested prior to the end of the award so the last \$400 didn't have to be deobligated. The extension is until December 31, 2019. The FY18 is 48% drawn down with an August 31, 2020 deadline for expenses. An extension may be filed due to a recipient relinquishing funds for a project change in scope. The FY19 award was for \$121,078.67 and allocated as follows: Sikeston HSRT \$9,848.73, Cape CERT \$40,000.00 Cape CERT \$23,694.29, Cape InOp \$10,784.00 and Jackson HSRT \$36,751.65. The next meeting date is January 16, 2020 at 11a.m. at Sikeston DPS.

Mr. Tanz reported on the status of **Environmental Projects**. He stated the ozone season ended October 31st. Our region is in good standing, with no exceedance. Ozone levels across the state have dropped. There were 8 total exceedances across the state mainly in the St. Louis Area and Southwest. Mr. Tanz also reported on the Volkswagen grants, stating some of the counties applied for grants for vehicles under the DERA option that were rejected. They were prioritizing projects that didn't fall under other categories such as school busses, government trucks, non-government trucks, etc. The next EPA DERA grant round is open through the end of February 2020 which counties can reapply for government trucks.

STAFF REPORTS

During staff reports, Ms. Yates stated she is waiting to hear from the Missouri Department of Economic Development on two grant applications, hoping to hear by the end of December. She stated that if anyone is interested in Parks and Recreation grants to please let her know.

Ms. Pecaut stated she is working with other staff to update the Annual Progress report and will be traveling to Jefferson City today for grant training for Solid Waste.

Ms. Palmer stated she is preparing for the Annual Audit in January.

Ms. Seabaugh stated she is also working on the Annual Progress report and has now completed the annual TIF reports. She also stated she completed an amendment and created a new TIF district for Park Hills.

Mr. Christian stated he is working on five Hazard Mitigation Plans with a sixth is coming due. He stated he is also working on a TIP update for the Southeast MPO in the Cape/Jackson area. The MPO TIP has been in progress for 10 years and does include Illinois. He stated for the first time in the 10 years we have a transportation project on the Illinois side.

Mr. Tanz stated at the last meeting we discussed future topics for our RPC meetings and beginning in January we will have a presentation on lease purchase agreements. February and March, we hope to have presentations on use tax and flood plains.

In other Business, Ms. Sandra Cabot briefly discussed her new role as Project Manager with Missouri Department of Economic Development.

The next meeting will be Tuesday, January 28, 2020 at 1:00 p.m.

Commissioner Nelson moved the meeting be adjourned; Commissioner Bahr seconded the motion; motion carried. The meeting was adjourned at 1:37 p.m.

Respectfully submitted,

Garry Nelson
Secretary

Patrick Mullins
Chairman

Rebecca Pecaut
Executive Assistant