

**SOUTHEAST MISSOURI REGIONAL PLANNING AND
ECONOMIC DEVELOPMENT COMMISSION
Monthly Meeting Minutes
June 27, 2023**

The regular monthly meeting of the Southeast Missouri Regional Planning and Economic Development Commission was called to order by Treasurer Randy Ruzicka at 1:00 p.m. on Tuesday, June 27, 2023, in the Commission's meeting room at 1 West St. Joseph Street in Perryville, Missouri as well as via Zoom Conference Call.

Executive Board

Brent Buerck – Chairman – present John Singleton - Vice Chairman –present
Randy Ruzicka – Secretary – present Jay Wengert – Treasurer – present

Board of Directors:

Leo Arnzen - Bollinger County - absent
Dr. Kimberly Baumann - Mississippi Lime Co. – absent
Greg Beavers - City of Farmington - absent
Harold Gallaher - St. Francois County - absent
Stacy Kinder -City of Cape Girardeau - absent
Happy Welch - City of Ste. Genevieve - present
Travis Parker - City of Fredericktown – absent
Robert Lourwood - City of Ironton - absent
Keri McCrorey - East Missouri Action Agency, Workforce – absent
Jim Scaggs - Iron County - present
Clint Tracy - Cape Girardeau County - present
Trey Wiginton - City of Marble Hill – present
Pete Pasternak- City of Desloge- present

Members Present:

Keith Hoehn - Perry County Commission
Mark Marberry- Ste Genevieve County Commission
Larry Kemp- Madison County Commission
Mike Sauer- Perry County Commission
Ashley Baudendistel- City of Fredericktown
James Settle- City of Fredericktown
Rodney Bollinger- City of Jackson

Others Present:

Sandra Cabot- MoDED Project Manager
Zach Franklin- Park Hill City Administrator
Debbie Colyott- Congressman Jason Smith's Office
Leslie Rone- MoDED
Tyler Henson- Community Development Director Park Hills
Robert Walsh- Village of Whitewater
Deborah McCarver- VIA ZOOM

Staff Present

Jeremy Tanz- Executive Director
Drew Christian - Deputy Director
Leslie Seabaugh – Regional Planner
Erica Palmer- Fiscal Officer
Alex Rios - Environmental Planner
Kara Johnston- Administrative Assistant
Daniel Winningham- Regional Planner

Chairman Buerck called me meeting to order at 1:00 PM.

The Pledge of Allegiance was said.

Chairman Buerck asked for introductions. Introductions followed.

Chairman Buerck requested a motion to approve the **agenda**; Commissioner Scaggs made the motion, Mr. Welch seconded the motion; motion carried.

Chairman Buerck requested approval of the **minutes** of the June 27, 2023, monthly meeting. Commissioner Scaggs made the motion, Mr. Welch seconded the motion; motion carried.

The **Treasurer's reports** for the period ending June 15, 2023, was provided to the membership. Chairman Buerck requested approval of the Treasurer's reports. Commissioner Scaggs made the motion, Mr. Welch seconded the motion; motion carried.

BUSINESS

Jamie Barr from Daniel Jones & Associates presented the FY22 audit to the board. It was a clean audit with no findings to report. Everything was in complete compliance. Chairman Buerck asked for an approval of the FY22 audit. Commissioner Ruzicka made the motion to approve FY22 audit as presented, Commissioner Wengert seconded the motion; motion carried.

Mr. Tanz discussed grant calls. There are not many open grants currently. There was one CDAP grant in the area that was the City of Cape Girardeau for a Satellite Police Station.

Mr. Tanz spoke on Broadband Activities. MACOG has a started their study. Target areas have been identified and strengths and weakness in implementation are being studied.

Mr. Tanz reported that FY24 dues are 79% paid as of today. Reminder letters will go out mid month.

Staff Reports

Drew Christian: BRO applications were submitted last week. Looking for volunteers to score applications. These scores need to be sent back to MoDOT by July 10th. July TAC meeting will be prioritization process. Madison County Hazard Mitigation has been sent to SEMA with revisions. Ste Genevieve and Desloge comp plans are still going. Mr. Christian has also been working on a 7 county Public Transit plan. Mr. Christian also informed the board that there will be a TAP call mid to late summer. This is mostly for sidewalks and trails.

Erica Palmer: FY22 Audit and year end processing for Solid Waste Management District and New Bourbon Port.

Daniel Winningham: Has been working on compiling a list of Transit providers for the Transit Plan.

Kara Johnston: FY24 Dues and payments along with normal clerical duties. Starting on Annual Dinner. Date is set for September 26th, as a group it was decided that the 26th would not work. Annual dinner date is set to Monday September 25th, 2023.

Alex Rios: been working on water crossing reports, FY24 grants and scrap tire grants.

Leslie Seabaugh: Homeland Security has 3 years open, 2020 will end July 31, 2021 will wrap up August 31 with a CERT extension to 2024, 2023 is up and running as of late March. There are a few funding opportunities open. Counter terrorism officers can purchase equipment, this is open until July 18th. \$175,000 to \$200,000 available. Protection of Soft Targets and Crowded places is also open until July 18th this is \$15,000 to harden your venue, Chambers or office space. RLF is up to over \$2 Million. We currently have \$53,000 available with 3 applications for \$5,000, \$35,000, and \$40,000. EDA monitoring went well we are just waiting for the official review letter. Ms. Seabaugh is also working on July TIF reports along with the Bonne Terre TIF. Ms. Seabaugh is also starting on preliminary work for CEDS.

Jeremy Tanz: The RPC has applied for a Capacity Building Grant through DRA. This will help pay salary of Lydia Keller. Ms. Keller will be replacing Mrs. Yates as her retirement is approaching end of 2024. Ms. Keller starts onboarding in October. Mr. Tanz interviewed a person for the open GIS spot and will be presenting an offer. We will be applying to Homeland Security for an implementation grant to help pay for Cyber74 work. Mr. Tanz and Mrs. Palmer have been thinking about taking money out of the checking account and putting it into a CD to gain interest. Around \$250,000. The board agreed to this being a good idea.

Reports from State and Federal Partners

Rick Francis: waiting on the Governor's signature for budget projects. This will be Mr. Francis' last session.

Debbie Colyer: Still processing 500,000 passport requests per week. There are many house bills being passed currently.

Lesley Rone: remind everyone of DRA and CDAP funding.

Sandra Cabot: Business retention and expansion is the focus now that all the ARPA and DRA funds are open.

The next meeting was scheduled for July 25, 2023 @ 1:00 p.m

Mr. Welch moved to adjourn the meeting; Commissioner Kemp seconded the motion; motion carried meeting adjourned at 1:57 pm

Respectfully submitted,

Randy Ruzicka, Secretary

Brent Buerck, Chairman