

**MINUTES OF THE MONTHLY MEETING OF THE
EXECUTIVE BOARD OF THE
SOUTHEAST MISSOURI SOLID WASTE MANAGEMENT DISTRICT
HELD OCTOBER 24, 2023**

Executive Board Members:

Chairman: Happy Welch, City of Ste. Genevieve - present
Vice-Chairman: Larry Kemp, Madison County - absent
Secretary/Treasurer: Jay Wengert, Perry County – present

Other Board Members:

Randy Ruzicka, Ste. Genevieve County Presiding Commissioner- present
Clint Tracy, Cape Girardeau County Presiding Commissioner – absent
Leo Arnzen, Bollinger County Presiding Commissioner– absent
Harold Gallaher, St. Francois County Presiding Commissioner- present
Mike Sauer, Perry County Presiding Commissioner- present
Zachary Franklin, Park Hills City Administrator- absent
Trey Wiginton, City of Marble Hill Mayor - absent
Pete Pasternak, City of Desloge Mayor- absent
Jason Green, Madison County Presiding Commissioner – absent
Brent Buerck, City of Perryville City Administrator– absent
Jim Scaggs, Iron County Presiding Commissioner – present
Jeffrey Stinson, City of Ironton Mayor- absent
Kelly Korokis, City of Fredericktown Mayor – absent
Johnny Setzer, City of Viburnum Mayor – absent
Shelby Chan, City of Pilot Knob Mayor – absent
Bob Schroer, City of Pilot Knob Board President – absent
Larry Forsythe, City of Farmington Mayor - absent
Greg Beavers, City of Farmington City Administrator- absent
Casey Brunke, City of Cape Girardeau Public Works Director – present
Clint Brown, City of Jackson Staff Engineer– absent

Others Present:

Ashley Baudendistel- City of Fredericktown
James Settle - City of Fredericktown
Keith Hoehn- Perry County Commission
David Kater- St Francois County Commission
Jeremy Tanz, SEMO RPC
Kara Johnston, SEMO RPC
Alex Rios, SEMO RPC

Chairman Welch called the Solid Waste Management District meeting to order at 12:30 p.m.
There was a quorum present.

The Pledge of Allegiance was recited.

Chairman Welch asked for approval to approve the amended agenda. Commissioner Scaggs moved to approve the amended agenda; Ms. Brunke seconded the motion; the motion carried.

Chairman Welch asked for approval of the minutes of the August 22, 2023, meeting. Commissioner Scaggs moved that the minutes be approved; Ms. Brunke seconded the motion; motion carried.

Chairman Welch requested approval of the treasurer's report. Commissioner Ruzicka moved the treasurer's report be accepted; Commissioner Scaggs seconded the motion; motion carried.

The revised budget was presented to the board. Two items of this revision are \$8,500 for the audit and \$500 for insurance. There is also more carryover than expected from grants. Commissioner Kemp moved to approve the revised FY23 budget, Ms. Brunke seconded the motion; motion carried.

Ms. Rios gave the update on grants. Cape Girardeau has their bins ordered, Holcim did their HHW collection day September 30th, United Enterprises has their bins ordered, Bollinger County hired a new worker had a volunteer day and increased storage by 40%, MRC ordered their baler in September and it will be 8 to 12 weeks before delivery, Iron County Sheltered Workshop finished concrete ordered a container and are updating the building.

R2023-002 City of Cape Girardeau HHW Event is requesting reimbursement and a budget amendment. There was a 1% change in the waste hauler. The other changes were to advertisement, flyer, supplies, forklift rental and table/chair. The amount being requested is \$23,540.00. Commissioner Scaggs moved to approve the reimbursement request and budget amendment; Commissioner Sauer seconded the motion; motion carried.

R2023-005 Bollinger County Recycling Center has requested their 15% retainage after completion of the Q4 reporting period. Commissioner Ruzicka moved to approve the request for release of retainage fee; Ms. Brunke seconded the motion; motion carried.

R2023-007 Bollinger County has requested their 15% retainage after completion of the Q4 reporting period. Ms. Brunke moved to approve the request for release of retainage fee; Commissioner Sauer seconded the motion; motion carried.

R2024-007 Iron County Sheltered Workshop is requesting reimbursement and a budget amendment. The budget adjustment is for the change in storage(less) and concrete (more). The difference in the billed and original is \$5576.00. Their request is for \$12,880. Commissioner Ruzicka moved to approve the reimbursement request and budget amendment; Commissioner Gallaher seconded the motion; motion carried.

Ms. Rios brought up that this is the last year for the contract with the RPC for Solid Waste Admin. A group was previously selected to write and review and RFP which needs to be approved by the board at the December meeting.

Other Business:

Ms. Rios is planning on having FY25 grant calls out by the December meeting that way reviews can be done in January and scoring in February.

The next meeting for the Solid Waste Management District will be October 24, 2023.

Ms. Brunke moved the meeting be adjourned Commissioner Ruzicka seconded the motion; motion carried. The meeting was adjourned at 12:43 p.m.