

**SOUTHEAST MISSOURI REGIONAL PLANNING AND  
ECONOMIC DEVELOPMENT COMMISSION  
Monthly Meeting Minutes  
January 28, 2025**

The regular monthly meeting of the Southeast Missouri Regional Planning and Economic Development Commission was called to order by Chairman Brent Buerck at 1:00 p.m. on Tuesday, January 28, 2025, in the Commission's meeting room at 1 West St. Joseph Street in Perryville, Missouri as well as via Zoom Conference Call.

**Executive Board**

Brent Buerck – Chairman – Present  
Randy Ruzicka – Secretary – Present

Jim Scaggs – Vice-Chairman - Present  
Jay Wengert – Treasurer – Present

**Voting Members:**

Leo Arnzen - Bollinger County – absent  
Johnny Setzler – City of Viburnum - absent  
Greg Beavers - City of Farmington – absent  
Sheralyn Gorse – City of Marquand – absent  
Harold Gallaher – St. Francois County - present  
Daniel Foster – City of Altenburg – absent  
Stacy Kinder -City of Cape Girardeau – absent  
Boyd France – City of Frohna - absent  
Brian Keim - City of Ste. Genevieve – absent  
Paul Monia – City of Bloomsdale - absent  
Travis Parker - City of Fredericktown – absent  
Seth Radford – City of Bismarck - absent  
Jeffrey Stinson - City of Ironton – absent  
Erik Schonhardt – City of Bonne Terre - absent  
Clint Tracy - Cape Girardeau County – absent  
Charles White – City of Leadwood - absent  
Trey Wiginton - City of Marble Hill –Present  
Phillip Kohler – Village of Allenville – absent  
Mike Sauer- Perry County Commission- absent  
Robert York – Village of Glen Allen – absent  
Lynn James – Village of Sedgewickville – absent  
Pete Pasternak- City of Desloge- absent  
David Borgfield- Village of Oak Ridge- absent  
Travis Keys – City of Delta – absent  
Scott Oatman – City of Annapolis – absent

Happy Welch- City of Ste Genevieve – present  
David Kater – St. Francois County - present  
Keith Hoehn- Perry County Commission – present  
Zach Franklin – City of Park Hills – present  
Larry Kemp- Madison County Commission – present  
Stephen Daume - Cape Girardeau County - present  
Ashley Baudendistel – City of Fredericktown - present  
Mark Mayberry – Ste Genevieve County - present  
James Settle - City of Fredericktown Appointee – Present  
Rodney Bollinger – City of Jackson Appointee – Present  
Stacy Easter – City of Park Hills - absent  
Christopher Findlay – City of Iron Mountain Lake – absent  
Robert Walsh – Village of Whitewater Appointee – absent  
Deborah McCarrer – City of Leadington Appointee – absent  
Honorable Bobbie Schoonover – Village of Junction City - absent  
Jay Simpson – Village of Des Arc – absent  
Tasha Whitacre – Village of Cobalt Village – absent  
Shelby Chan – City of Pilot Knob – absent  
Frankie Ullman – City of St. Mary Appointee – absent  
Harold Gallaher – St. Francois County – absent  
J.D. King – City of Gordonville – absent  
Susie Dennison – City of Arcadia – absent  
Mark Kastin – Village of Pocahontas – absent  
Kent Marler – Madison County Appointee – Present

**Staff Present:**

Jeremy Tanz – Executive Director  
Drew Christian- Deputy Director  
Kara Johnston – Grant Administrator  
Samantha Harris – Admin Assistant  
Margaret Yates- Grant Administrator  
Erica Palmer- Fiscal Officer  
Leslie Seabaugh- Regional Planner

**Others Present:**

Sandra Cabot – Dept. of Eco Dev Project Manager  
Corbin Carlton – MODOT, Area Engineer  
Debbie Colyott – Congressman Jason Smith's Office  
Scott Sattler – Sattler & Associates  
Donna Hickman - Congressman Jason Smith's Office

Chairman Buerck called the meeting to order at 1:00 PM.

The Pledge of Allegiance was said.

Chairman Buerck asked for introductions. Introductions followed.

Chairman Buerck requested a motion to approve the **agenda**; Commissioner Ruzicka made the motion; Mr. Welch seconded the motion; motion carried.

Chairman Buerck requested approval of the **minutes** of the December 10, 2024, monthly meeting. Commissioner Scaggs moved to approve the minutes; Commissioner Kemp seconded the motion; motion carried.

The **Treasurer's reports** for the period ending January 15, 2025, were provided to the membership. Chairman Buerck requested approval of the Treasurer's reports. As of January 15, there was a checkbook balance of \$393,038.96, the reserve had \$321,967.45 balance. Receivables equal \$165,482.04. Commissioner Ruzicka made the motion to approve the treasurer's report; Mr. Welch seconded the motion; motion carried.

**Public Notice** City of Perryville, Airport Hangars Renovation, Investments for Public Works and Economic Development. Wanting to start an A&P School, the FAA has approved and are now looking for a location.

## **BUSINESS.**

Ms. Johnston discussed grant calls. CIF opened January 6, 2025, for the annual rolling cycle. SEDAP is anticipated to open March 2025. CBDG competitive cycle is open April 2025. DRA has a Strategic Planning grant that is now open and closes March 7, 2025, minim \$25,000.00 / max \$150,000.00, no match. It is for developing comprehensive plans, master plans, capital improvement plans, workforce development plans, prelim engineering reports, transportation plans, feasibility studies, utility rate studies or similar plans focused on economic growth.

Mr. Tanz discussed the Committee and Board of Director Members. The Presiding Commissioner and Mayor or designee of each dues paying member is a member of the board of the RPC. The Board of Directors is a subset which is a single representative and a County Representative of each of the 7 Counties. In addition to that, in the bylaws we also have a Minority Representative, Private Sector Representative, and a Low-Income Representative. The Low-Income Representative is set to be the Director of East Missouri Action Agency by the Bylaws. The Minority and Private Sector Representatives can be assigned under the direction of the Chair. We need to review these annually to ensure they are members who regularly attend the RPC meetings. We do not have to decide today, but we need to start looking at our communities and replacing the individuals that are not attending the meetings. We would like to fill in the vacant positions during the February 25, 2025, board meeting.

## **Staff Reports**

Mr. Christian: The first MTAC Multi-Modal Transportation Advisory Committee meeting was the past Thursday. This is a new part of our contract with MODOT. MODOT likes the framework of the MTAC. They are modeling the new multi modal unfunded needs collection based on the existing TAC. The revisions to the TAC bylaws are in your packets for your review. We will place this on the Agenda in February to amend the TAC bylaws.

Ms. Johnston/Mrs. Yates: Submitted three CBDG grant applications, 1 received funding and we are working the admin on that. Closed 1 Land and Water Conservation Fund Project. Currently working on 1 RTP Grant, and we have submitted one CIF application and are working on additional information requested for that application.

Mrs. Palmer: Worked on the NBP Audit that happened last week and now preparing for the RPC Audit in January.

Ms. Seabaugh: Working on TIF annual reports. 3Q is complete and is currently working on 4Q field work. RLF currently has \$170,000.00 available for lending. We do have one application pending and have had two enquiries. HSOC 2022 is 90% drawn down, 2023 is 51% deadline is August 2025., 2024 award is at OHS level, and 2025 application should come out April or early May and is based of FEMA funding. deadline is August 31, 2025. Next meeting is April 17, 2025, for Region E, at Sikeston DPS at 11:00. Still working with Bollinger County. Everyone has been working on the EDA RLF annual report. Working on 4Q TIF annual reports. It has been delayed a little due to the weather. Recently discovered new funding opportunities. Spark Good Walmart. They have three rounds throughout the year. They award anywhere from \$250.00 – \$5,000.00, must be 501C3 government entity Public/Non-profit Schools, must have a good spark account. The first round starts March 1, 2025

Ms. Harris: has nothing to add.

Ms. Brown: Working on Hazard Mitigation Plans, just finished up with Iron County and assisting with the revisions that come back from SEMA as needed. Catching up on mapping. Met with cities of Jackson and Ste Genevieve this last month for web map posting discussion. Meeting with the City of Perryville later this week for utility maps.

Mr. Tanz: EDA reauthorization did go through and has officially been reauthorized. MACOG has submitted an application for Statewide program dealing with Energy Efficiency Community Block Grant. They are trying to do a Statewide technical assist training program working with the State.

## **Reports from State and Federal Partners**

Debbie Colyott: Discussed the effects of the Presidential pause on all Federal Aid and read the notice from the Executive Office.

Sandra Cabot: If there are any business in your County or Community that you would like us to go in and have a sit down to see where their objectives are and if they would like our support. We would like to do a BRE visit with them.

**Other Business**

There was no other business.

**Open discussion concerning problems and issues:**

None

The next meeting was scheduled for February 25, 2025.

Commissioner Hoehn moved to adjourn the meeting; Commissioner Ruzicka seconded the motion; motion carried. Meeting adjourned at 1:57 pm

Respectfully submitted,

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Randy Ruzicka, Secretary

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Brent Buerck, Chairman