

**SOUTHEAST MISSOURI REGIONAL PLANNING AND
ECONOMIC DEVELOPMENT COMMISSION
Monthly Meeting Minutes
AUGUST 26, 2025**

The regular monthly meeting of the Southeast Missouri Regional Planning and Economic Development Commission was called to order by Chairman Brent Buerck at 1:00 p.m. on Tuesday, August 26, 2025, in the Commission's meeting room at 1 West St. Joseph Street in Perryville, Missouri as well as via Zoom Conference Call.

Executive Board

Brent Buerck – Chairman – Absent
Randy Ruzicka – Secretary – Present

Jim Scaggs – Vice-Chairman - Present
Jay Wengert – Treasurer – Absent

Voting Members:

Adam Bequette - City of St. Mary – Absent
Ashley Baudendistel – City of Fredericktown - Present
Boyd France – City of Frohna - Absent
Brian Keim - City of Ste. Genevieve – Absent
Chad Farris – Village of Whitewater – Absent
Charles White – City of Leadwood - Absent
Clint Tracy - Cape Girardeau County – Absent
Christopher Findlay – City of Iron Mountain Lake – Absent
Daniel Foster – City of Altenburg – Absent
David Borgfield- Village of Oak Ridge- Absent
David Kater – St. Francois County – Present
Deborah McCarrar – City of Leadington Appointee – Absent
Erik Schonhardt – City of Bonne Terre - Absent
Greg Beavers - City of Farmington – Absent
Happy Welch- City of Ste Genevieve – Present
Harold Gallaher – St. Francois County – Present
Honorable Bobbie Schoonover – Village of Junction City - Absent
J.D. King – City of Gordonville – Absent
James Settle - City of Fredericktown Appointee – Present
Jay Simpson – Village of Des Arc – Absent
Jeffrey Stinson - City of Ironton – Absent
Johnny Setzler – City of Viburnum - Absent

Keith Hoehn- Perry County Commission – Present
Kent Marler – Madison County Appointee – Present
Larry Kemp- Madison County Commission – Present
Leo Arnzen - Bollinger County – Absent
Lynn James –Village of Sedgewickville – Absent
Mark Kastin – Village of Pochontas – Absent
Mark Mayberry – Ste Genevieve County - Absent
Mike Sauer- Perry County Commission- Present
Paul Monia – City of Bloomsdale - Absent
Pete Pasternak- City of Desloge- Absent
Phillip Kohler – Village of Allenville – Absent
Robert York – Village of Glen Allen – Absent
Rodney Bollinger – City of Jackson Appointee – Present
Scott Oatman – City of Annapolis – Absent
Seth Radford – City of Bismarck - Absent
Shelby Chan – City of Pilot Knob – Absent
Sheralyn Gorse – City of Marquand – Absent
Stacy Easter – City of Park Hills - Absent
Stacy Kinder -City of Cape Girardeau – Absent
Stephen Daume - Cape Girardeau County - Absent
Susie Dennison – City of Arcadia – Absent
Tasha Whitacre – Village of Cobalt Village – Absent
Travis Keys – City of Delta – Absent
Travis Parker - City of Fredericktown – Absent
Trey Wiginton - City of Marble Hill – Present
Zach Franklin – City of Park Hills – Present

Staff Present:

Jeremy Tanz – Executive Director
Drew Christian- Deputy Director
Samantha Harris – Regional Planner
Erica Palmer – Fiscal Officer
Leslie Seabaugh – Regional Planner
Sarah Brown – GIS Specialist

Others Present:

Kimberly Bauman – Mississippi Lime
David Bova – City of Ste Genevieve
Donna Hickman – US Representative Smith's Office
Diedre Belmor – US Representative Smith's Office
Crystal Jones – EDA Executive Director
Carey Harbison – Director, SEMO Port

Vice-Chairman Scaggs called the meeting to order at 1:00 PM.

The Pledge of Allegiance was said.

Vice-Chairman Scaggs asked for introductions. Introductions followed.

Vice-Chairman Scaggs requested a motion to approve the **agenda**; Mr. Welch made the motion; Commissioner Ruzicka seconded the motion; motion carried.

Vice-Chairman Scaggs requested approval for the **minutes** of July 22, 2025, monthly meeting. Mr. Welch moved to approve the minutes; Commissioner Sauer seconded the motion; motion carried.

The **Treasurer's reports** for the period ending August 15, 2025, were provided for membership. Vice-Chairman Scaggs requested approval of the Treasurer's reports. As of August 15, 2025, there was a checkbook balance of \$809,429.32, receivables are \$46,621.15. Mr. Wiginton made the motion to approve the treasurer's report; Mr. Welch seconded the motion; motion carried

PUBLIC NOTICE

Vice-Chairman Scaggs announced the public notices for informational purposes only.

BUSINESS

Mr. Tanz discussed grant calls. DRA SEDAP closed August 25, 2025; FLAT grants are currently open. The Community Development Block Grant is back on a predictable schedule. We expect it to open next April, if you have projects, please let us know now.

Vice-Chairman Scaggs requested a review and approval for the Bylaws change of the new meeting schedule. Mr. Tanz discussed the changes. Commissioner Ruzicka moved to approve the Bylaws change of the new meeting schedule; Commissioner Sauer seconded the motion; motion carried.

Vice-Chairman Scaggs requested approval of the Resolution for Application 604B funding. Mr. Tanz discussed the Resolution. Mr. Welch moved to approve the Resolution for Application 604B funding; Commissioner Gallaher seconded the motion; motion carried.

Staff Reports

Mr. Christian: Attending MoDOT's high priority unfunded needs list in Poplar Bluff, MO, Transportation Planners quarterly meeting is coming up next month, TAP applications have been reviewed and scored, wrapping up the Ironton Active Transportation Plan, next is working with Park Hills.

Ms. Seabaugh: Over the last several weeks most of her time has gone toward the Homeland Security projects, August 31st is year-end for two of the FY awards, we had extensions for FY22 and it is the regular deadline for the FY23 awards, we had a quick turnaround with our FY25 award NOVA. Other awards are the Counter Terrorism Officer Equipment application is open until September 19, 2025, also the Local Violent Crime Prevention application is also open until September 19, 2025. THARA is coming due. A region-wide inventory is also being carried out to make sure all our equipment is operational. RLF is also coming up on its yearend, so Erica and I have been working on our annual report, and the 5-year update to the plan is coming due.

Ms. Brown: A lot of Ms. Brown's time has went toward working on the server upgrades, trouble shooting, and software installs. Currently working with Perry County and City of Perryville going through all their updates, finished the Legion Lake trail maps, and county road data for Bollinger County. She also attended Missouri Mappers Association Conference and has currently stepped into the President of the Association.

Ms. Harris: Ms. Harris is currently working preparing for the new grant cycle that is opening on September 15, 2025, through October 15, 2025.

Mr. Tanz: Working with Ms. Palmer on the budget for the next FY26. This year is our election of officers; We are taking nominations now. Election will be held during our September meeting.

Reports from State and Federal Partners

Donna Hickman: Representative Smith has been spending a lot of time out in the district. He just completed a Farm Tour.

Bryan Wolfen: Session is coming up in a couple weeks.

Becky Laubinger: Working on transportation in our area.

Mr. Harbison – He was in Bollinger County for a town hall meeting yesterday. There were lots of concerned citizens about the Trans American Highway. Him and Senator Burger were in Williamsville at a Senior Center there. Most are struggling and we are trying to find some funding for those facilities. Tomorrow he will be in Warrenton, MO at the new Packing Processing Plant. Then to Macon, MO for the interim committee for property tax reform.

Other Business

No other business.

Open discussion concerning problems and issues:

The next meeting was scheduled for September 23, 2025, Annual Dinner.

Commissioner Ruzicka made the motion to adjourn; Commissioner Gallaher seconded the motion; motion carried. Meeting adjourned at 2:06 pm

Respectfully submitted,

Randy Ruzicka, Secretary

Brent Buerck, Chairman