

**MINUTES OF THE MONTHLY MEETING OF THE
EXECUTIVE BOARD OF THE
SOUTHEAST MISSOURI SOLID WASTE MANAGEMENT DISTRICT
HELD AUGUST 26, 2025**

Executive Board Members:

Chairman: Happy Welch, City of Ste. Genevieve - Present
Vice-Chairman: Larry Kemp, Madison County - Present
Secretary/Treasurer: Jay Wengert, Perry County – Absent

Other Board Members:

Ashley Baudendistel, City of Fredericktown - Present
Bob Schroer, City of Pilot Knob Board President – Absent
Brent Buerck, City of Perryville City Administrator– Absent
Casey Brunke, City of Cape Girardeau Public Works Director – Present
Clint Brown, City of Jackson Staff Engineer– Absent
Clint Tracy, Cape Girardeau County Presiding Commissioner – Absent
Greg Beavers, City of Farmington City Administrator- Absent
Harold Gallaher, St. Francois County Presiding Commissioner- Present
James Settle, City of Fredericktown – Present
Jason Green, Madison County Presiding Commissioner – Absent
Jeffrey Stinson, City of Ironton Mayor- Absent
Jim Scaggs, Iron County Presiding Commissioner – Present
John Vickers, City of Leadwood Alderman - Absent
Johnny Setzer, City of Viburnum Mayor – Absent
Kelly Korokis, City of Fredericktown Mayor – Absent
Kent Marler, Madison County Appointee - Absent
Larry Forsythe, City of Farmington Mayor - Absent
Leo Arnzen, Bollinger County Presiding Commissioner– Absent
Mark Marberry, Ste Genevieve County - Absent
Mike Sauer, Perry County Presiding Commissioner- Present
Pete Pasternak, City of Desloge Mayor- Absent
Randy Ruzicka, Ste. Genevieve County Presiding Commissioner- Present
Shelby Chan, City of Pilot Knob Mayor – Absent
Stephen Daume, Cape Girardeau County, Presiding Commissioner - Absent
Trey Wiginton, City of Marble Hill Mayor - Absent
Zachary Franklin, Park Hills City Administrator- Absent

Others Present:

Jeremy Tanz, SEMO RPC
Samantha Harris, SEMO RPC
Keith Hoehn, Perry County Associate Commissioner
David Kater, St Francois County Associate Commissioner
Kimberly Baumann – Mississippi Lime Company
Crystal Jones – Perry County EDA
Dave Bova – City of Ste Genevieve
Representative Tony Harbison – District 144

Chairman Welch called the Solid Waste Management District meeting to order at 12:30 p.m. There was a quorum present.

The Pledge of Allegiance was recited.

Chairman Welch requested approval of the agenda. Commissioner Ruzicka made a motion to approve the agenda, Ms. Brunke seconded the motion; motion carried.

Chairman Welch requested approval of the minutes of the July 22, 2025, meetings. Ms. Brunke made a motion to approve the minutes; Commissioner Kater seconded the motion; motion carried.

Mr. Tanz went over the treasurer's report. The grant account as of July 15th had a balance of \$153,662.53, the incoming expense statement had a balance of \$21,416.91. We did receive our disbursement from DNR of \$154,102.00 at the end of August. Chairman Welch requested approval of the treasurer's report. Commissioner Ruzicka made a motion to approve the treasurer's report; Commissioner Kemp seconded the motion; motion carried.

New Business:

Ms. Harris went over the following grant updates:

R2025-002 – BCR – Currently 21% paid down; submitted reimbursement request and 15% retainage fee that is on the agenda for today.

R2025-003 – Holcim – Currently has not drawn down.

R2025-004 - Ste. Genevieve – 85% paid out as of 27 May 2025. Submitted reimbursement of 15% retainage that is on the agenda for today.

R2025-005 - Jackson – 100% paid out as of 22 July 2025.

R2025-007 - MRC – 85% paid out as of 25 February 2025. Submitted reimbursement of 15% retainage that is on the agenda for today.

R2026-002 – BRC – Currently has not drawn down.

R2026-003 – UE – After review of the reimbursement request it is found that UE is not eligible for payment due to the purchase of the equipment prior to board grant approval.

R2026-004 – TG - E-Waste event was held 07/19/25, Mr. Carpenter said that it went well they had 146 vehicles. I still do not have total weight at this time.

R2026-005 – Holcim - Currently has not drawn down.

R2026-006 – St. Francois Co - Currently has not drawn down.

R2026-007 – Ste Genevieve - Currently has not drawn down.

Chairman Welch requested review and approval of the Revised FY25 Budget. Mr. Tanz discussed the revised budget. He explained that this was just bringing up the budget to the actual amount. Commissioner Scaggs made a motion to approve the FY25 Revised Budget; Commissioner Gallaher seconded the motion; motion carried.

Chairman Welch requested discussion and approval of the second FY26 Grant Call. Mr. Tanz explained that we have to allow at least 50% of grant funding to grants. With the small grant call we had earlier this year we are not at that 50% at this time. We currently have \$236,687.67 in our grant account with \$87,282.11 in expenses, which leave a total of \$149,405.56 available for grant funds. We would like to open the grant call from September 15, 2025, through October 15, 2025. Commissioner Scaggs made a motion to approve the FY26 Grant Call in the amount of \$140,000.00, Commissioner Gallaher seconded the motion; motion carried.

Chairman Welch requested Nominations and Vote for a New Chairman due to the current Chairman Happy Welch leaving. Commissioner Scaggs nominated Larry Kamp as Chairman; Commissioner Ruzicka second the motion; motion carried.

Commissioner Kemp nominated Randy Ruzicka as Vice-Chairman; Ms. Brunke seconded the motion; motion carried.

Commissioner Scaggs made a motion to remove Chairman Welch from the signature cards and add Larry Kemp as the new Chairman, add Randy Ruzicka as the Vice-Chairman, and keep Jay Wengert as the Secretary/ Treasurer; Commissioner Gallaher second the motion; motion carried.

Chairman Welch requested approval of sub-grantee pay request:

R2025-002 BRC – \$4,951.74 Reimbursement Request and 15% Retainage Fee for Operating Expenses. The amount paid to Bollinger County Recycling Center is \$4,951.74. Commissioner Scaggs made a motion to approve the Reimbursement Request, Commissioner Ruzicka seconded the motion; motion carried.

R2025-004 Ste Genevieve County – \$365.23 15% Retainage Reimbursement Request for Recycling Center Upkeep and Expenses. The amount paid to Ste Genevieve County is \$365.23. Commissioner Scaggs made a motion to approve the Reimbursement Request, Ms. Brunke seconded the motion; motion carried.

R2025-005 MRC – \$1,066.61 15% Retainage Reimbursement Request for Hopper Procurement. The amount paid to MRC is \$1,066.61. Commissioner Ruzicka made a motion to approve the Reimbursement Request, Commissioner Scaggs seconded the motion; motion carried.

Other Business:

We would like to thank Chairman Welch for his service to the Solid Waste Management. We wish him well in his new endeavors.

The next meeting for the Solid Waste Management District will be October 28, 2025.

Commissioner Kemp moved to adjourn the meeting; Ms. Brunke seconded. The meeting was adjourned at 12:55 p.m.



Jay Wengert
Secretary/Treasurer